

**RIALTO UNIFIED SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Dr. John R. Kazalunas Education Center**  
**182 East Walnut Avenue**  
**Rialto, California**

**EDGAR MONTES**  
President

**DINA WALKER**  
Clerk

**JOSEPH W. MARTINEZ**  
Member



**NANCY G. O'KELLEY**  
Vice President

**JOSEPH AYALA**  
Member

**CUAUHTÉMOC AVILA, ED.D.**  
Superintendent

**September 23, 2015**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**AGENDA**

- A. OPENING**  
**Call to Order – 6:00 P.M.**

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**CLOSED SESSION**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)
2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. **CONFERENCE WITH LABOR NEGOTIATORS**  
 Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, and Tom Haldorsen, Associate Superintendent, Personnel Services  
 Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. **CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
 (Government Code section 54956.9(d)(2)(4).)  
 Significant exposure to litigation: 1 Case

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**ADJOURNMENT OF CLOSED SESSION**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_ Time \_\_\_\_\_

**OPEN SESSION RECONVENED – 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**REPORT OUT OF CLOSED SESSION**

**ADOPTION OF AGENDA**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**B. PRESENTATIONS**

1. Presentation by Bemis Elementary School

**C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING**

**OPEN PUBLIC HEARING**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

Any person wishing to speak on the item on the Public Hearing Agenda will be granted three minutes.

1. Public Hearing: Pursuant to the requirements of Governmental Code and Board Policy, the Form for Public Disclosure of Proposed Collective Bargaining Agreement [AB1200 (Statutes of 1991, Chapter 1213) As Revised by AB2756 (Statutes of 2004, Chapter 25), Government Code 3547.5] between the Communication Workers of America (CWA), and the Rialto Unified School District Board of Education, is hereby posted in compliance with the legislative requirements for public notice.

(Ref. D 1.1-5)

**CLOSE PUBLIC HEARING**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Approve Consent Calendar Items (Ref. E – J)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education Meeting held September 9, 2015. (Ref. E 1.1-45)

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second reading of revised Board Policy 1330(a-k); Community Relations: Use of School Facilities. (Ref. F 1.1-11)
2. Second reading of revised Board Policy 3312(a-h); Business and Noninstructional Operations: Contracts. (Ref. F 2.1-8)
3. First reading of revised Board Policy 4117.3(a-e); Certificated Personnel: Personnel Reduction. (Ref. F 3.1-5)
4. First reading of revised Board Policy 4131(a-f); Certificated Personnel: Staff Development. (Ref. F 4.1-6)
5. First reading of revised Board Policy 6162.51(a-c); Instruction: State Academic Achievement Tests. (Ref. F 5.1-3)
6. First reading of revised Board Policy 6162.54(a-c); Instruction: Test Integrity/Test Preparation. (Ref. F 6.1-3)

**G. INSTRUCTION CONSENT ITEMS**

1. Approve an agreement with Shades of Blue Aerospace Academy to provide twenty-two (22) hours of STEM Education and motivation centered around an introduction to the career opportunities in the Aerospace and Aviation industry for students at Kucera Middle School. (Ref. G 1.1)
2. Approve a trip to University of California, Berkeley, Stanford University, San Francisco State University, California State University, East Bay, and University of California, Santa Barbara, on October 7-10, 2015, so that forty (40) students and three (3) adult supervisors from the Eisenhower High School AVID Club can tour the campuses and receive information on admissions. (Ref. G 2.1)
3. Ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No. 51688 for the first semester of the 2015-2016 school year and Student No.'s 53298, 14569, 253731, 678331, and 433721, for the 2015-2016 school year. (Ref. G 3.1)
4. Approve affiliation agreements with Colton Pharmacy and Medical Supplies, and North Rialto Drug Store, for the Externship Program, from September 24, 2015 through June 30, 2020. (Ref. G 4.1)

5. Approve renewal of affiliation agreements with San Bernardino County Sheriff's Department Training Center, and Rialto Police Department (Pride Platoon), for the Internship Program, from September 24, 2015 through June 30, 2020. (Ref. G 5.1)
6. Adopt Resolution No. 15-16-17 proclaiming the month of October 2015 as Filipino American History Month and encourage education commemoration of this occasion with appropriate instructional activities. (Ref. G 6.1)
7. Adopt Resolution No. 15-16-18 declaring the month of October 2015 as National Disability Employment Awareness Month. (Ref. G 7.1)

**H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from August 25, 2015 through September 8, 2015 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the donations from Target Corporation, Educational Testing Service, Silicon Valley Community Foundation, Lifetouch National School Studios, The Way Bible Fellowship, and Wells Fargo Community Support Campaign. (Ref. H 2.1)
3. Accept the Addendum to the Memorandum of Understanding between the Rialto Unified School District and Sunrise Church for the shared use of the parking lot at Trapp Elementary School and the parking lot at Sunrise Church for the period October 1, 2015 through September 30, 2020. (Ref. H 3.1)
4. Approve the agreement with Jodye Selco, Ph.D., Cal Poly Pomona Foundation, to provide staff development to our secondary science teachers and work with teachers on developing new courses and assessments to align with the Next Generation Science Standards (NGSS) during the 2015-2016 school year. (Ref. H 4.1)
5. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546. (Ref. H 5.1)
6. Approve an agreement with Professional Tutors of America to provide 76 hours of one-to-one instructional sessions for Student No. 52139, effective September 24, 2015 through June 30, 2016. (Ref. H 6.1)

7. Reject bid from WCCR Construction for the Rialto Administration Generator Installation project, Bid No. 15-16-002. (Ref. H 7.1)

I. **FACILITIES PLANNING CONSENT ITEMS - None**

J. **PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1140 for classified and certificated employees. (Ref. J 1.1-3.2)

K. **DISCUSSION/ACTION ITEMS**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

1. Accept a grant from the California Department of Education in the amount of \$2,645,276.58 for the purposes of providing the After School Educational and Safety (ASES) Program to Rialto Unified School District students. The term of the awarded grant is July 1, 2015 – June 30, 2016. (Ref. K 1.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

2. Ratify the agreement with Lindamood-Bell Learning Processes to provide one-to-one instructional sessions for multiple students effective July 1, 2015 to December 30, 2015. (Ref. K 2.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

3. Ratify the Tentative Settlement Agreement between the Rialto Unified School District and the Communication Workers of America, Local 9588 ("CWA"). (Ref. K 3.1-9)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

4. Approve the recommendations of the Administrative Hearing Panel (AHP):

**ADMINISTRATIVE HEARING**

Case Number:  
15-16-1

**REINSTATEMENT HEARING**

Case Number:  
EE 15-16-1

- L. Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_  
**ADJOURNMENT**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Time \_\_\_\_\_

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, October 7, 2015, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

\*Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.



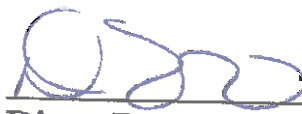


**PLEASE POST**

**PLEASE POST**

**PUBLIC NOTICE**

PURSUANT TO THE REQUIREMENTS OF GOVERNMENT CODE AND BOARD POLICY, THE ATTACHED FORM FOR PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT [AB1200 (STATUTES OF 1991, CHAPTER 1213) AS REVISED BY AB 2756 (STATUTES OF 2004, CHAPTER 25), GOVERNMENT CODE 3547.5] BETWEEN THE COMMUNICATION WORKERS OF AMERICA (CWA), AND THE RIALTO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION IS HEREBY POSTED IN COMPLIANCE WITH THE LEGISLATIVE REQUIREMENTS FOR PUBLIC NOTICE.



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Diane Romo,  
Senior Director, Fiscal Services

September 9, 2015

**APPROVED BY: Mohammad Z. Islam**

(Ref. D 1.1)

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

**Rialto Unified School District** SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement including but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

*(This information is pulled from the SUMMARY section of this file which should be completed FIRST)*  
**MAJOR PROVISIONS OF PROPOSED AGREEMENT**

**WITH THE**

**Communication Workers of America**

Local 9583

**BARGAINING UNIT**

To be acted upon by the Governing Board at its meeting on

09/23/15

**A. PERIOD OF AGREEMENT:**

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years

2015-2016

5/1/16

06/30/16

**B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)**

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current-Year Costs Before Agreement

2,531,777.93

2. Current-Year Costs After Agreement

2,250,000.00

3. Total Cost Change

281,777.93

4. Percentage Change

5.00%

5. Value of 1 % Change

25,318

**C. PERCENTAGE SALARY CHANGE FOR AVERAGE REPRESENTED EMPLOYEE**

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average represented employee under this proposed agreement:

1. Salary Schedule change  
(% Change To Existing Salary Schedule)  
(% change for one time only bonus/stipend or salary reduction)

5.0%

2. Step & Column  
(Average % Change Over Prior-Year Salary Schedule)

1.7%

3. TOTAL PERCENTAGE CHANGE FOR THE AVERAGE REPRESENTED EMPLOYEE

6%

4. # Furlough or Non-Work Days associated with change

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

*Rialto Unified School District*

**SCHOOL DISTRICT**

D. Total # of Instructional Days to be provided in Fiscal Year (as applicable to Certificated BU agreements only) 180

**PERCENTAGE BENEFIT CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:**

- 1. Cost of Benefits Before Agreement 350,423.33
- 2. Cost of Benefits After Agreement 348,242.40
- 3. Percentage Change in Total Costs -0.62%

E. **IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES**

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

- 1. Based On Total Expenditures and Other Uses in the General Fund of: \$ 283,005,200.00
- 2. Percentage Reserve Level State Standard for District: 3.0%
- 3. Amount of State Minimum Reserve Standard: \$ 8,490,158.94

**SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:**

**GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)**

- 4. Reserve for Economic Uncertainties (Object 9789) \$8,490,159.00
- 5. Unassigned/Unappropriated (Object 9790) \$19,452,594.00
- 6. Total Reserves: (Object 9789 + 9790) \$27,942,753.00

**SPECIAL RESERVE FUND (Fund 17, as applicable)**

- 7. Reserve for Economic Uncertainties (Object 9789) \$0.00

**TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:**

- 8. General Fund & Special Reserve Fund: \$27,942,753.00
  - 9. Percentage of General Fund Expenditures/Uses 9.87%
- Difference between District Reserves and Minimum State Requirement \$19,452,594.00

F. **MULTIYEAR CONTRACT AGREEMENT PROVISIONS (Ref. D 1.3)**

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

*Rialto Unified School District*

SCHOOL DISTRICT

Responses on salary, medical, and one (1) article per party.

- G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS**  
The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

See attached MYP to review financial impact in future years.

- H. NARRATIVE OF AGREEMENT**

The District has agreed to increase the daily teacher substitute rate from \$124 to \$127, the long term sub rate from \$151 to \$157 and retired teacher substitutes will receive \$100/day.

Article VI- Section 4 Health and Benefits had the following language added:

A. Qualified unit members will receive health care according to Covered California Law and the Affordable Health Care Act.

B. The District shall recognize and follow the Healthy Workplaces, Healthy Families Act of 2014.

- I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT**

The following source(s) of funding have been identified to fund the proposed agreement

General Fund (LCFF and categorical programs) and Fund 12

**CERTIFICATION**

*To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.*

*District with a Qualified & Negative Status: Per Government Code 3540.2 signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for Review 10 days prior to board meeting ratifying agreement.*

*The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB-1200, AB -2756 and GC 3547.5.*

*We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.*

\_\_\_\_\_  
District Superintendent - signature

9/11/15  
Date

FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)

**State Unified School District**

SCHOOL DISTRICT

*Mohammad Z. Ishaq*

9-9-15

Associate Superintendent, Business Services - signature

Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on September 23, 2015 took action to approve the proposed Agreement with the Communication Workers of America Local 9588 Bargaining Unit.

\_\_\_\_\_  
President, Governing Board  
(signature)

\_\_\_\_\_  
Date



**MINUTES  
REGULAR MEETING OF THE BOARD OF EDUCATION  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**September 9, 2015**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:05 p.m. by President Montes at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Edgar Montes, President; Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; and Joseph W. Martinez, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Edward D'Souza, Ph.D., Associate Superintendent, Secondary Instruction; Jasmin Valenzuela, Associate Superintendent, Elementary Instruction; Tom Haldorsen, Associate Superintendent, Personnel Services; and Mohammad Z. Islam, Associate Superintendent, Business Services. Also present was Rosie Williams, Executive Secretary.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

There were no comments.

**CLOSED SESSION**

Upon a motion by Member Ayala, seconded by Clerk Walker, and approved by a 5-0 vote, the Board of Education entered into Closed Session at 6:06 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)
2. Student Expulsions/Reinstatements/Expulsion Enrollments

(Ref. E 1.1)

3. **CONFERENCE WITH LABOR NEGOTIATORS**  
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, and Tom Haldorsen, Associate Superintendent, Personnel Services  
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. **CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
(Government Code section 54956.9(d)(2)(4).)  
Significant exposure to litigation: 1 Case

### **PLEDGE OF ALLEGIANCE**

Lisa Blackshear, Representative for Assembly Member Cheryl Brown, led the Pledge of Allegiance.

### **REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that in Closed Session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Accepted the request for a leave of absence for classified employee #1773825, September 10, 2015 through November 10, 2015.
- Accepted the termination of classified employee #1315825, effective September 9, 2015.
- Accepted the termination of classified employee #1014135, effective September 9, 2015.

### **ADJOURNMENT OF CLOSED SESSION**

Upon a motion of Member Ayala, seconded by Clerk Walker, and passed by a unanimous 5-0 vote, Closed Session adjourned at 7:14 p.m.

### **OPEN SESSION RECONVENED – 7:15 P.M.**

Members present: Edgar Montes, President; Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; and Joseph W. Martinez, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Edward D'Souza, Ph.D., Associate Superintendent, Secondary Instruction; Jasmin Valenzuela, Associate Superintendent, Elementary Instruction; Tom Haldorsen, Associate Superintendent, Personnel Services; and Mohammad Z. Islam, Associate Superintendent, Business Services. Also present was Rosie Williams,

(Ref. E 1.2)



Executive Secretary to the Superintendent, and Luz Carson, Interpreter, American Language Services.

## **ADOPTION OF AGENDA**

Upon a motion by Vice President O'Kelley, seconded by Member Martinez, the Agenda was adopted, by a unanimous 5-0 vote by the Board of Education. (Item Ref. F 3.1-8 was pulled from the Agenda.)

### **B. PRESENTATIONS**

1. California Assessment of Student Performance and Progress (CAASPP) System update by John Roach, Senior Director, Assessment, Research, Data Analysis, and Educational Technology

John Roach, Senior Director, Assessment, Research, Data Analysis, and Educational Technology, conducted a presentation on "Understanding California's New Assessments." The PowerPoint presentation is attached – see pages (Ref. E 1.9) through (Ref. E 1.30).

2. "Rialto in China" Presentation by Dollahan Elementary School Teachers

Daniel Husbands, Dollahan Principal; David Emrick, Teacher; and Laurie Hicks, Teacher, conducted a presentation with the highlights of their trip to China. The PowerPoint presentation is attached – see pages (Ref. E 1.31) through (Ref. E 1.45).

### **C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Michael Townsend, expressed his support of "The Fellas" who visited Kolb Middle School on Tuesday, September 8, 2015. "The Fellas" are a group of African-American male professionals from the Inland Empire who visit various schools to welcome and inspire students as they enter campus.

Sarah Urbieta, Kucera Middle School student and a Youth Coach for the Rialto Community Coalition, thanked Member Ayala and Linda Miner, Director, Categorical Programs/Special Programs, for attending a Rialto Community Coalition event held at her home on Friday.

Russel Silva, Rialto resident, spoke regarding his concerns with the SROs and the Clean Sweep Citation Program.

(Ref. E 1.3)

Paula Bailey, parent, shared that she attended the San Bernardino County Schools Board Meeting and members of their Board stated they were very impressed with “The Fellas” event at Kolb Middle School. She expressed that RUSD should look into starting their own Fellas group to cheer on and support our students.

Rosa Fuentes, thanked Superintendent Avila for visiting the community. She expressed concern regarding safety issues because of the high volume of traffic at some of the schools, especially at Werner Elementary School, and she would like to see improvements in this area.

Mirna Ruiz, parent, thanked everyone that participated in the PTA training on August 29. She stated that she was proud that many RUSD administrators participated in this event.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA). Rialto School Managers Association (RSMA)

Deb McKenzie, REA Executive Board, thanked Dr. Avila for his willingness to meet with the REA Executive Board. She stated that meetings have been scheduled throughout the year for REA to have a dialogue with Dr. Avila and Cabinet members.

Linda Silva, CSEA President, thanked Dr. Avila and the Board for working with CSEA’s negotiating team and listening to their concerns. She asked that the Board pull item (Ref. F 3.1-8) until they have a chance to discuss this Board Policy with Superintendent Avila.

Derrick Harris, RSMA Representative, invited the Board to the RSMA Reception on September 15 in the West Wing to meet new administrators.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING**

Upon a motion by Clerk Walker, seconded by Member Martinez, Public Hearing was opened at 8:54 p.m. by a unanimous 5-0 vote by the Board of Education

Any person wishing to speak on the items on the Public Hearing Agenda will be granted three minutes.

There were no comments.

1. Public Hearing: Williams Settlement Legislation, Quarterly Uniform Complaint Report Summary

Upon a motion by Member Ayala, seconded by Vice President O'Kelley, Public Hearing was closed at 8:55 p.m. by a unanimous 5-0 vote by the Board of Education.

**CONSENT CALENDAR ITEMS**

Upon a motion by Member Martinez, seconded by Vice President O'Kelley, Items E – F2, F4 – G3, and G5 – J were approved by a unanimous 5-0 vote by the Board of Education. Item (Ref. F 3.1-8) was pulled from the Agenda, and Item (Ref. G 4.1) was voted on separately.

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education Meeting held on August 26, 2015.

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second reading of revised Board Policy 3260(a-d); Business and Noninstructional Operations: Fees and Charges.
2. Second reading of revised Board Policy 3280(a-e); Business and Noninstructional Operations: Sale or Lease of District-Owned Real Property.

Upon a motion by Member Martinez, seconded by Vice President O'Kelley, and approved by a 5-0 unanimous vote by the Board of Education, item (Ref. F 3.1-8) was pulled from the Agenda.

- ~~3. Second reading of revised Board Policy 3312(a-h); Business and Noninstructional Operations: Contracts.~~

(Ref. E 1.5)

4. First reading of revised Board Policy 1330(a-k); Community Relations: Use of School Facilities.

**G. INSTRUCTION CONSENT ITEMS**

1. Adopt Resolution No. 15-16-14 proclaiming the month beginning September 15, 2015 and ending October 15, 2015, as Hispanic Heritage Month and encourages educational commemoration of this occasion with appropriate instructional activities.
2. Adopt Resolution No. 15-16-15 recognizing September 17, 2015, as Constitution and Citizenship Day and supports locally developed educational programs and observances.
3. Ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No. 4518131 and 51688 for the first semester of the 2015-2016 school year and Student No. 156831, 81708, 215851, 73284, 63018, and 09247 for the 2015-2016 school year.

Upon a motion by Vice President O'Kelley, seconded by Member Ayala, and approved by a 5-0, item (Ref. G 4.1) was approved by a unanimous 5-0 vote by the Board of Education

4. Approve the agreement with the Girl Scouts of San Geronio to provide transportation for workplace tours through the Classroom to Career program during the 2015-2016 school year.
5. Approve for principals at Jehue, Kolb and Frisbie Middle Schools to take part in the National Institute for School Leadership Investing in Innovation (i3) Grant Partnership Invitation.

**H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from August 11, 2015 through August 24, 2015 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations.
3. Approve a contract with Access Communication & Education with Sign Language Interpreting Services (A.C.E.S.) for the 2015-2016 school year, effective September 10, 2015 through June 30, 2016.

(Ref. E 1.6)

4. Approve the opening of Fund 61-Cafeteria Enterprise Fund and the closure of Fund 13-Cafeteria Special Revenue Fund.
5. Approve an agreement with Trane U.S., Inc., to complete Energy Expenditure Plan (EEP) No. 3 for Proposition 39.

**I. FACILITIES PLANNING CONSENT ITEMS - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1139 for classified and certificated employees.
4. Adopt Resolution No. 15-16-16 authorizing the Associate Superintendent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there are an insufficient number of certificated persons who meet the specified employment criteria for the position.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Member Martinez, seconded by Vice President O'Kelley, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Adopt Resolution No. 15-16-12 which declares that the Gann Limit appropriations in the 2014-2015 Unaudited Actuals and the 2015-2016 Budget do not exceed the limitations imposed by Proposition 4.

Upon a motion by Clerk Walker, seconded by Vice President O'Kelley, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Approve the 2014-2015 Unaudited Actuals financial report as presented.

Upon a motion by Member Ayala, seconded by Member Martinez, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Adopt Resolution No. 15-16-13 to renew an agreement with Schools First Federal Credit Union and the National Benefit Services to provide administrative services for the District Tax Shelter Annuity Plan 403(b), effective July 1, 2015 through June 30, 2020.

**L. ADJOURNMENT**

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, and approved by a unanimous 5-0 vote by the Board of Education the meeting was adjourned at 9:07 p.m.

\_\_\_\_\_  
Clerk, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

# Understanding California's New Assessments

John Roach

*Senior Director*

Assessment, Research, Data Analysis and Educational Technology

## Goals for Today

- Understand how the new assessments are different
- Review the new assessments by grade level
- Learn the different parts of the tests administered
- Compare the different achievement levels
- View the sample individual student score report
- Look at the achievement results reporting timeline

# Learn your acronyms



3

## CAASPP System

The California Assessment of Student Performance and Progress (CAASPP) System was established on January 1, 2014.

The CAASPP System replaced the Standardized Testing and Reporting (STAR) Program, which became inoperative on July 1, 2013.

4



# 2014 – 2015 Assessments

- Smarter Balanced Summative Assessments
  - ELA and Math
  - Grades 3 through 8 and grade 11
  - All students unless designated to take CAA
- California Alternate Assessment (CAA)
  - ELA and Math
  - Grades 3 through 8 and 11
  - Students designated to take an alternative test in their IEPs
- Science Assessments (CST/CMA/CAPA)
  - All students in grades 5, 8, and 10 unless their IEP indicates assessment with CMA or CAPA

• 5

## Computer Based

- Students take the Computer Adaptive Test (CAT) and Performance Task (PT) in ELA and Math online
- Traditional multiple choice and at least six other question types are used, including questions that require constructed written responses
- Computer testing with these types of response options are new for many students

• 6

# What is the CAT?

- The Smarter Balanced Assessment System includes computer adaptive tests that are customized to each student
- During the test, the difficulty of questions changes based on student responses
- In this way, adaptive tests provide more precise information about student achievement in less time than a "fixed-form" test in which all students see the same set of questions
- The test adapts to the student item-by-item which mean fewer test items are needed

• 7

# How is the CAT scored?

- As students progress through the test, their pattern of responses are tracked and revised estimates of their ability is calculated
- Successive test questions are selected to increase the precision about the level of achievement given the current estimate of a student's ability
- Scores from the CAT portion of the test are based on the specific test questions selected as a result of the student's responses, but NOT the sum of the number answered correctly

• 8

# What is a PT?

- The Smarter Balanced Assessment System includes a Performance Task (PT) which is a portion of the test that requires students to answer a set of complex questions centered on a common topic or problem in both ELA and Math
- The Performance Tasks are administered at the classroom level and do not target students' specific ability level
- All Performance Tasks require that students receive a designated Classroom Activity prior to administering the test

• 9

# How is the PT scored?

- The items associated with the Performance Tasks require both computerized and hand scoring depending on the individual question
- For each student, the responses from the PT and CAT portions are merged for final scoring
- Resulting ability estimates are based on the specific test questions that a student answered both from the CAT and the PT, not the total number of items answered correctly

• 10

# How are results reported?

- The student achievement results for the CAASPP measure different content and skills than the previous state test



- CAASPP Summative results should not be compared to the earlier state standardized assessments

## CAASPP Scores

- Overall Scores: Each student will receive an overall score for ELA and Math expressed as a number between 2000 and 3000
- Achievement Levels: Each overall score falls into one of four achievement levels

|   |  |   |  |
|---|--|---|--|
| <i>Level 1</i><br><b>Standard<br/>Not Met</b> | <i>Level 2</i><br><b>Standard<br/>Nearly Met</b> | <i>Level 3</i><br><b>Standard<br/>Met</b> | <i>Level 4</i><br><b>Standard<br/>Exceeded</b> |
|---|--|---|--|

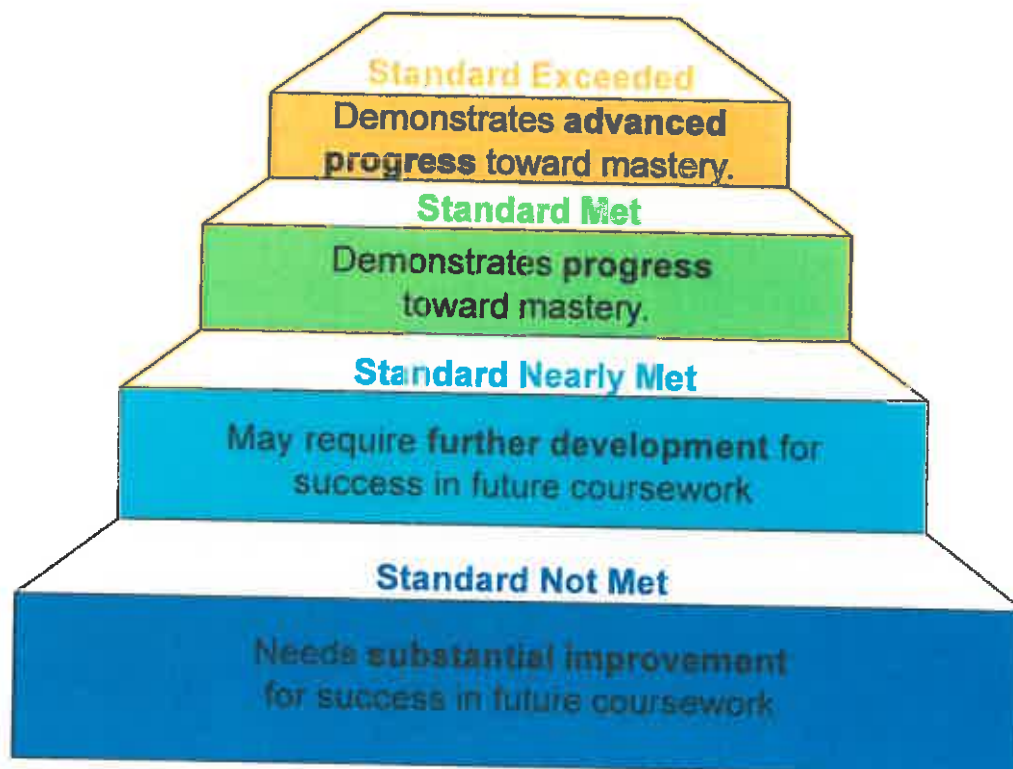
# ELA Scaled Scores

| English Language Arts Achievement Levels by Scaled Score |                                |                                   |                         |                                 |
|--|--------------------------------|-----------------------------------|-------------------------|---------------------------------|
| Grade  | Level 1<br>Standard Not<br>Met | Level 2<br>Standard<br>Nearly Met | Level 3<br>Standard Met | Level 4<br>Standard<br>Exceeded |
| 3  | 2114 - 2366                    | 2367 - 2431                       | 2432 - 2489             | 2490 - 2623                     |
| 4  | 2131 - 2415                    | 2416 - 2472                       | 2473 - 2532             | 2533 - 2663                     |
| 5  | 2201 - 2441                    | 2442 - 2501                       | 2502 - 2581             | 2582 - 2701                     |
| 6  | 2210 - 2456                    | 2457 - 2530                       | 2531 - 2617             | 2618 - 2724                     |
| 7  | 2258 - 2478                    | 2479 - 2551                       | 2552 - 2648             | 2649 - 2745                     |
| 8  | 2288 - 2486                    | 2487 - 2566                       | 2567 - 2667             | 2668 - 2769                     |
| 11   | 2299 - 2492                    | 2493 - 2582                       | 2583 - 2681             | 2682 - 2795                     |

# Math Scaled Scores

| Mathematics Achievement Levels by Scaled Score |                                |                                   |                         |                                 |
|--|--------------------------------|-----------------------------------|-------------------------|---------------------------------|
| Grade  | Level 1<br>Standard Not<br>Met | Level 2<br>Standard<br>Nearly Met | Level 3<br>Standard Met | Level 4<br>Standard<br>Exceeded |
| 3  | 2189 - 2380                    | 2381 - 2435                       | 2436 - 2500             | 2501 - 2621                     |
| 4  | 2204 - 2410                    | 2411 - 2484                       | 2485 - 2548             | 2549 - 2659                     |
| 5  | 2219 - 2454                    | 2455 - 2527                       | 2528 - 2578             | 2579 - 2700                     |
| 6  | 2235 - 2472                    | 2473 - 2551                       | 2552 - 2609             | 2610 - 2748                     |
| 7  | 2250 - 2483                    | 2484 - 2566                       | 2567 - 2634             | 2635 - 2778                     |
| 8  | 2265 - 2503                    | 2504 - 2585                       | 2586 - 2652             | 2653 - 2802                     |
| 11   | 2280 - 2542                    | 2543 - 2627                       | 2628 - 2717             | 2718 - 2862                     |

# Achievement Levels



• 15

## Claim Achievement Levels

- Achievement Levels for claims are very similar to sub scores. They provide supplemental information regarding students' strengths or weaknesses
- Only three achievement levels for claims were developed since there are fewer items within each claim
- Achievement levels for claims are based on the distance a student's performance on the claim is from the Level 3 proficiency cut

• 16

# Claim Results ELA



Reading



Writing



Listening



Research/Inquiry

17

# Claim Results Math



Concepts and Procedures



Problem Solving & Data Analysis



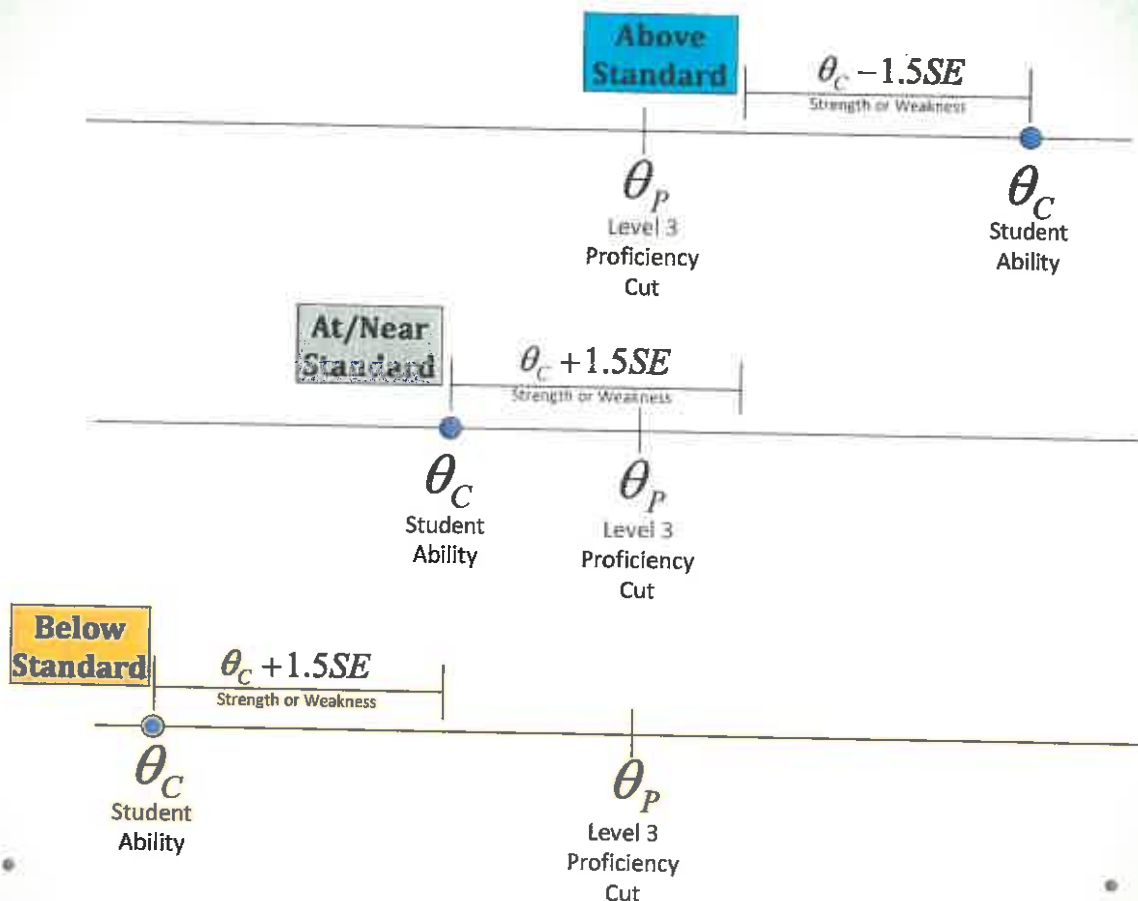
Communicating Reasoning

18

# Claim Achievement Levels

- A student's ability, along with the corresponding standard error, are estimated for each claim.
- The student's ability estimate for the claim ( $\theta_C$ ) is compared to the Level 3 proficiency cut ( $\theta_P$ ).
- Differences between  $\theta_C$  and  $\theta_P$  greater than 1.5 standard errors of the claim would indicate a strength or weakness.

19



20

(Ref. E 1.18)



# ELA Claim Descriptors

| Area (Claim) Descriptors  | Below Standard   | At or Near Standard   | Above Standard  |
|---|--|---|---|
| <b>Reading</b><br>Demonstrating understanding of literary and non-fictional texts | The student <i>does not demonstrate an ability</i> to read closely and analytically to comprehend literary and informational texts of moderate complexity. | The student <i>demonstrates some ability</i> to read closely and analytically to comprehend a range of literary and informational texts of moderate complexity. | The student <i>demonstrates a thorough ability</i> to read closely and analytically to comprehend a range of literary and informational texts of high complexity. |

<http://www.cde.ca.gov/ta/tg/ca/elaclaimdescript.asp>

21

# Math Claim Descriptors

| Area (Claim) Descriptors  | Below Standard   | At or Near Standard   | Above Standard   |
|---|--|---|--|
| <b>Concepts and Procedures</b><br>Applying mathematical concepts and procedures | The student <i>does not demonstrate the ability</i> to explain and apply mathematical concepts and interpret and carry out mathematical procedures with precision and fluency. | The student <i>demonstrates some ability</i> to explain and apply mathematical concepts and interpret and carry out mathematical procedures with precision and fluency. | The student <i>demonstrates a thorough ability</i> to consistently explain and apply mathematical concepts and interpret and carry out mathematical procedures with precision and fluency. |

<http://www.cde.ca.gov/ta/tg/ca/elaclaimdescript.asp>

22

# Student Score Report

Front Page

Back Page

**STUDENT SCORE REPORT**

**Your Guide to Juan's California Assessment of Student Performance and Progress (CAASPP) Score Report**

**English Language Arts/Literacy**  
Juan's overall score is: **2508**

**Mathematics**  
Juan's overall score is: **2278**

**Science**  
Juan's score is: **2027**

**Juan's Results on California's Assessments**

**ENGLISH LANGUAGE ARTS/LITERACY**  
Juan's overall score is: **2508**

**MATHEMATICS**  
Juan's overall score is: **2278**

**SCIENCE**  
Juan's score is: **2027**

**Juan's Results on California's Assessments**

# Student Information

Front Page

**STUDENT SCORE REPORT**

**Using Assessments to Help Students Learn**

**Dear Parent/Guardian of Juan Martinez:**

The 2018 California Assessment of Student Performance and Progress (CAASPP) included new tests in English language arts/literacy and mathematics. These new, online assessments replaced former tests in these subject areas to provide better information and help students learn.

New assessments are part of California's comprehensive plan for supporting high-quality teaching and learning, which includes more challenging academic standards in English language arts/literacy and mathematics designed to foster college and career readiness. This report shows Juan's achievement on these new tests. The scores should not be compared to results from the Standardized Testing and Reporting (STAR) program tests in these subject areas. Because this is the first year that all California students in grades 3-8 and 11 are taking these new tests, Juan's overall scores may be viewed as a basis from which to compare his performance to future years.

Additionally, children in grades 5, 8, or 10 took a science test. Juan's results on California's science assessment can be found on the back of this report.

For a complete picture of your child's progress, I encourage you to discuss these results with Juan's teacher(s).

Sincerely,  
**Tom Torlakson**  
Tom Torlakson  
State Superintendent of Public Instruction

**Juan's Results on California's Assessments**

**ENGLISH LANGUAGE ARTS/LITERACY**  
Juan's overall score is: **2508**

Juan met the achievement standard and demonstrated the knowledge and skills in English language arts/literacy needed for success in future coursework.

# Introductory Letter

Front Page



## STUDENT SCORE REPORT

Using Assessments to Help Students Learn

LOCAL ID # 999999999  
STUDENT # 999999999  
GRADE 5  
DATE OF BIRTH: 04/01/2005  
TEST DATE: Spring 2015

**FOR THE PARENT/GUARDIAN OF  
JUAN MARTINEZ  
1234 MAIN STREET  
YOUR CITY, CA 12345**

SCHOOL: California Middle School  
LEA: California Unified

Dear Parent/Guardian of Juan Martinez:

The 2015 California Assessment of Student Performance and Progress (CAASPP) includes tests in English language arts/literacy and mathematics. These new, online assessments replaced former tests in these subject areas to provide better information and help students learn.

New assessments are part of California's comprehensive plan for supporting high-quality teaching and learning, which includes more challenging academic standards in English language arts/literacy and mathematics designed to foster college and career readiness. This report shows Juan's achievement on these new tests. The scores should not be compared to results from the Standardized Testing and Reporting (STAR) program tests in these subject areas. Because this is the first year that all California students in grades 3-5 and 11 are taking these new tests, Juan's overall scores may be viewed as a basis from which to compare his performance in future years.

Additionally, children in grades 5, 8, or 10 took a science test. Juan's results on California's science assessment can be found on the back of this report.

For a complete picture of your child's progress, I encourage you to discuss these results with Juan's teacher(s).

Sincerely,

*Tom Tolaksan*  
Tom Tolaksan  
State Superintendent of Public Instruction



### Juan's Results on California's Assessments

#### ENGLISH LANGUAGE ARTS/LITERACY

Juan's overall score is: **2508**

Juan met the achievement standard and demonstrated the knowledge and skills in English language arts/literacy needed for success in future coursework.

### Juan's Results on California's Assessments

#### ENGLISH LANGUAGE ARTS/LITERACY

Juan's overall score is: **2508**



Juan met the achievement standard and demonstrated the knowledge and skills in English language arts/literacy needed for success in future coursework.

This new test is more difficult and is based on new academic standards. For this reason, do not compare Juan's score on this test with Juan's performance on English language arts/literacy tests from previous years.

Juan's performance on the four areas that comprise this overall score can be seen on the back of this report.

#### MATHEMATICS

Juan's overall score is: **2279**



Juan did not meet the achievement standard and needs substantial improvement to demonstrate the knowledge and skills in mathematics needed for success in future coursework.

This new test is more difficult and is based on new academic standards. For this reason, do not compare Juan's score on this test with Juan's performance on mathematics tests from previous years.

Juan's performance on the three areas that comprise this overall score can be seen on the back of this report.

The bar around a score indicates the extent to which the score might have been different had the test been taken again.

More information about Juan's scores can be found on the back of this report.

To learn more about these tests, visit the CAASPP Assessment Web page at <http://uspp.cde.ca.gov> or <http://www.cde.ca.gov/ta/tg/ta/assessments/>. Find complete results for schools, local education agencies (LEAs), and statewide at <http://www.cde.ca.gov/ta/tg/ta/assessments/> and your School Accountability Report Card (SARC) on the CDE SARC Web page at <http://www.cde.ca.gov/ta/tg/ta/assessments/> or visit for a copy of the SARC at your child's school.

# Results Description

## Front Page

**Juan's Results on California's Assessments**

**ENGLISH LANGUAGE ARTS/LITERACY**  
 Juan's overall score is: **2508**

**YOUR OVERALL SCORE**

2201-2443 Standard Not Met    2443-2501 Standard Nearly Met    2501-2581 Standard Met    2581-2781 Standard Exceeded

Juan met the achievement standard and demonstrated the knowledge and skills in English language arts/literacy needed for success in future coursework.

This new test is more difficult and is based on new academic standards. For this reason, do not compare Juan's score on this test with Juan's performance on English language arts/literacy tests from previous years.

Juan's performance on the four areas that comprise this overall score can be seen on the back of this report.

---

**MATHEMATICS**  
 Juan's overall score is: **2279**

**YOUR OVERALL SCORE**

2210-2484 Standard Not Met    2484-2527 Standard Nearly Met    2527-2578 Standard Met    2578-2799 Standard Exceeded

Juan did not meet the achievement standard and needs substantial improvement to demonstrate the knowledge and skills in mathematics needed for success in future coursework.

This new test is more difficult and is based on new academic standards. For this reason, do not compare Juan's score on this test with Juan's performance on mathematics tests from previous years.

Juan's performance on the three areas that comprise this overall score can be seen on the back of this report.

← The bar around a score indicates the point to which the score might have been different had the test been taken again.

**More information about Juan's scores can be found on the back of this report.**

To learn more about these tests, visit the CAASPP Executive Assessment Web page at <http://cde.ca.gov/ta/tg/ta/ea/> or the California Statewide Assessment Web page at <http://www.cde.ca.gov/ta/tg/ta/ea/> and the Statewide Assessment Reporting System (SARS) and Statewide Assessment Reporting System (SARS) on the CDE SARS Web page at <http://www.cde.ca.gov/ta/tg/ta/ea/> and for School Accountability Report Card (SARC) on the CDE SARS Web page at <http://www.cde.ca.gov/ta/tg/ta/ea/>.

# New Test; New Report

## Back Page

**Your Guide to Juan's California Assessment of Student Performance and Progress (CAASPP) Score Report**

California Department of Education (CDE)

**A New Kind of Test for Juan; a New Kind of Report for You**

The CAASPP English language arts/literacy (ELA) and mathematics tests that Juan took in the spring more broadly reflect California's state-adopted content standards than California's old tests, with content that will be needed to prepare students for college and the 21st century job market. These new tests contain a wider variety of questions than traditional multiple-choice tests and include tasks and test items that require students to explain how they solve problems. The new tests allow students to demonstrate analytical writing, critical thinking, and problem solving skills along with their knowledge of facts in ELA and mathematics.

These new tests in ELA and mathematics also have a different scoring scale. Because they are based on different academic standards, these scores cannot be compared with scores from the Standardized Testing and Reporting (STAR) Program tests in ELA and mathematics.

These results are one measure of Juan's academic performance and provide limited information. Like any important measure of your child's performance, they should be viewed with other available information—such as classroom tests, assignments, and grades—and they may be used to help guide a conversation with Juan's teacher about how to progress in ELA and mathematics.

During this time of transition to new assessments, you will see additional changes in this report next year. California may also develop new assessments in other subjects, including, but not limited to science and history and social science aligned to state-adopted content standards.

**Juan's Results on California's Assessments**

The following chart provides a further breakdown of Juan's overall scores, represented on the front of this report. Each of the following areas may be represented as Above Standard, At or Near Standard, or Below Standard. To learn more about these tests, visit CAASPP Summative Assessments Web page at <http://www.cde.ca.gov/ta/tg/ta/ea/>.

| ENGLISH LANGUAGE ARTS/LITERACY  |                     | MATHEMATICS   |                |
|---|---------------------|---|----------------|
| Juan's overall score is: 2508   |                     | Juan's overall score is: 2279   |                |
| AREA  | PERFORMANCE         | AREA  | PERFORMANCE    |
| Reading<br><i>Demonstrating understanding of literary and non-fiction texts</i> | Above Standard      | Problem Solving & Modeling/Data Analysis<br><i>Using appropriate tools and strategies to solve real world and mathematical problems</i> | Above Standard |
| Writing   | At or Near Standard |   |                |

# Claim Information

Back Page

## Juan's Results on California's Assessments

The following chart provides a further breakdown of Juan's overall scores, represented on the front of this report. Each of the following areas may be represented as Above Standard, At or Near Standard, or Below Standard. To learn more about these tests, visit CAASPP Summative Assessments Web page at <http://www.cde.ca.gov/ta/tg/ta/sa/sa/summative.asp>.

### ENGLISH LANGUAGE ARTS/LITERACY

Juan's overall score is: 2508

| AREA   | PERFORMANCE         |
|--|---------------------|
| <b>Reading</b><br><i>Demonstrating understanding of literary and non-fiction texts</i> | Above Standard      |
| <b>Writing</b><br><i>Producing clear and purposeful writing</i>                        | At or Near Standard |
| <b>Listening</b><br><i>Demonstrating effective communication skills</i>                | At or Near Standard |
| <b>Research/Inquiry</b><br><i>Investigating, analyzing and presenting information</i>  | Below Standard      |

6

### MATHEMATICS

Juan's overall score is: 2279

| AREA   | PERFORMANCE    |
|--|----------------|
| <b>Problem Solving &amp; Modeling/Data Analysis</b><br><i>Using appropriate tools and strategies to solve real world and mathematical problems</i> | Above Standard |
| <b>Concepts &amp; Procedures</b><br><i>Applying mathematical concepts and procedures</i>   | Below Standard |
| <b>Communicating Reasoning</b><br><i>Demonstrating ability to support mathematical conclusions</i>   | Below Standard |

## Juan's Results on California Standards Test

### SCIENCE

Juan's score is 267 – Far Below Basic

267



Juan's score of 267 is in the Far Below Basic level on California Standards Test for science.

To meet federal test requirements, California administered the California Standards Test for science to all students in grades 5, 8, and 10. This test is not aligned with California's recently adopted Next Generation Science Standards (NGSS). Assessments based on these standards are being developed.

29

# Claim Performance

Back Page

## Juan's Results on California's Assessments

The following chart provides a further breakdown of Juan's overall scores, represented on the front of this report. Each of the following areas may be represented as Above Standard, At or Near Standard, or Below Standard. To learn more about these tests, visit CAASPP Summative Assessments Web page at <http://www.cde.ca.gov/ta/tg/ta/sa/sa/summative.asp>.

### ENGLISH LANGUAGE ARTS/LITERACY

Juan's overall score is: 2508

| AREA   | PERFORMANCE         |
|--|---------------------|
| <b>Reading</b><br><i>Demonstrating understanding of literary and non-fiction texts</i> | Above Standard      |
| <b>Writing</b><br><i>Producing clear and purposeful writing</i>                        | At or Near Standard |
| <b>Listening</b><br><i>Demonstrating effective communication skills</i>                | At or Near Standard |
| <b>Research/Inquiry</b><br><i>Investigating, analyzing and presenting information</i>  | Below Standard      |

7

### MATHEMATICS

Juan's overall score is: 2279

| AREA   | PERFORMANCE    |
|--|----------------|
| <b>Problem Solving &amp; Modeling/Data Analysis</b><br><i>Using appropriate tools and strategies to solve real world and mathematical problems</i> | Above Standard |
| <b>Concepts &amp; Procedures</b><br><i>Applying mathematical concepts and procedures</i>   | Below Standard |
| <b>Communicating Reasoning</b><br><i>Demonstrating ability to support mathematical conclusions</i>   | Below Standard |

## Juan's Results on California Standards Test

### SCIENCE

Juan's score is 267 – Far Below Basic

267



Juan's score of 267 is in the Far Below Basic level on California Standards Test for science.

To meet federal test requirements, California administered the California Standards Test for science to all students in grades 5, 8, and 10. This test is not aligned with California's recently adopted Next Generation Science Standards (NGSS). Assessments based on these standards are being developed.

30

# Science Results

## Science Results for Grades 5, 8 and 10 only

Back Page

### Juan's Results on California's Assessments

The following chart provides a further breakdown of Juan's overall scores, represented on the front of this report. Each of the following areas may be represented as Above Standard, At or Near Standard, or Below Standard. To learn more about these tests, visit CAASPP Summative Assessments Web page at <http://testex.cde.ca.gov/initialstate/assessment/assess.asp>.

#### ENGLISH LANGUAGE ARTS/LITERACY

Juan's overall score is: 2508

| AREA   | PERFORMANCE         |
|--|---------------------|
| <b>Reading</b><br><i>Demonstrating understanding of literary and non-fiction texts</i> | Above Standard      |
| <b>Writing</b><br><i>Producing clear and purposeful writing</i>                        | At or Near Standard |
| <b>Listening</b><br><i>Demonstrating effective communication skills</i>                | At or Near Standard |
| <b>Research/Inquiry</b><br><i>Investigating, analyzing and presenting information</i>  | Below Standard      |

#### MATHEMATICS

Juan's overall score is: 2279

| AREA   | PERFORMANCE    |
|--|----------------|
| <b>Problem Solving &amp; Modeling/Data Analysis</b><br><i>Using appropriate tools and strategies to solve real world and mathematical problems</i> | Above Standard |
| <b>Concepts &amp; Procedures</b><br><i>Applying mathematical concepts and procedures</i>   | Below Standard |
| <b>Communicating Reasoning</b><br><i>Demonstrating ability to support mathematical conclusions</i>   | Below Standard |

8

### Juan's Results on California Standards Test

#### SCIENCE

Juan's score is 267 – Far Below Basic



Juan's score of 267 is in the Far Below Basic level on California Standards Test for science.

To meet federal test requirements, California administered the California Standards Test for science to all students in grades 5, 8, and 10. This test is not aligned with California's recently adopted Next Generation Science Standards (NGSS). Assessments based on these standards are being developed.

31

# EAP Results

## Early Assessment Program for Grade 11 only

Back Page

8

### Grade 11 – Early Assessment Program Status

The California State University (CSU) and participating California Community Colleges (CCCs) will use the English language arts/literacy and mathematics assessments of the CAASPP System to determine Chen's 2015 EAP status, which will provide an indicator of Chen's predicted readiness to take college-level English and mathematics courses when Chen begins college.

The CAASPP overall score for English language arts/literacy and mathematics on the front of this report may be used to provide an early indicator of Chen's readiness for college-level coursework, as described below.

|  |   |
|--|---|
| <b>Standard Exceeded:</b> Ready for English and/or mathematics college-level coursework.                             | <b>Standard Met:</b> Conditionally Ready for English and/or mathematics college-level coursework.             |
| <b>Standard Nearly Met:</b> Not yet demonstrating readiness for English and/or mathematics college-level coursework. | <b>Standard Not Met:</b> Not demonstrating readiness for English and/or mathematics college-level coursework. |

Review the information at <http://CSUsuccess.org/> to see how this information can help avoid the need for additional testing upon entering a CSU or CCC.

32

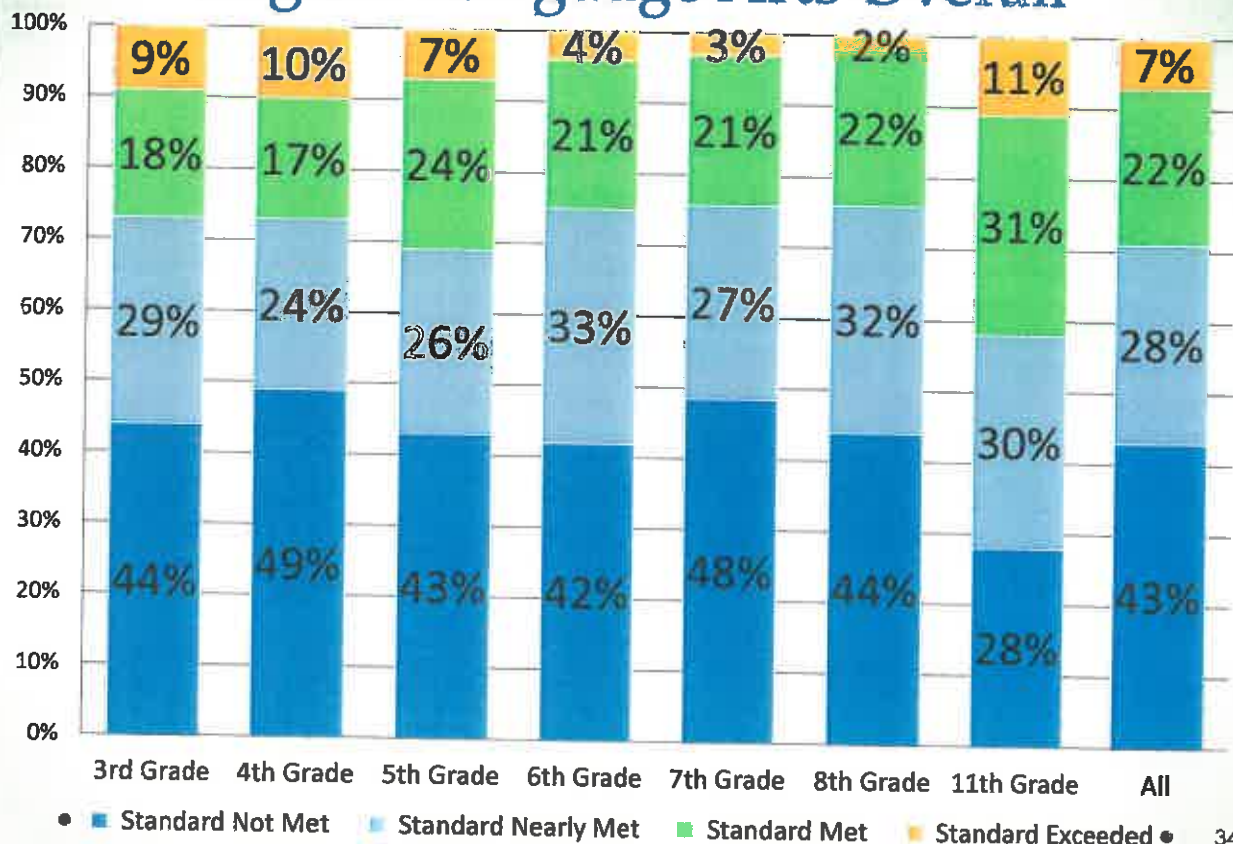
# Official Results

At 11 a.m. on September 9, 2015, the CDE released the new CAASPP Reporting Web page at:

<http://caaspp.cde.ca.gov/>

The new public web page displays the statewide, county, district, and school level CAASPP reports for the spring 2015 administrations.

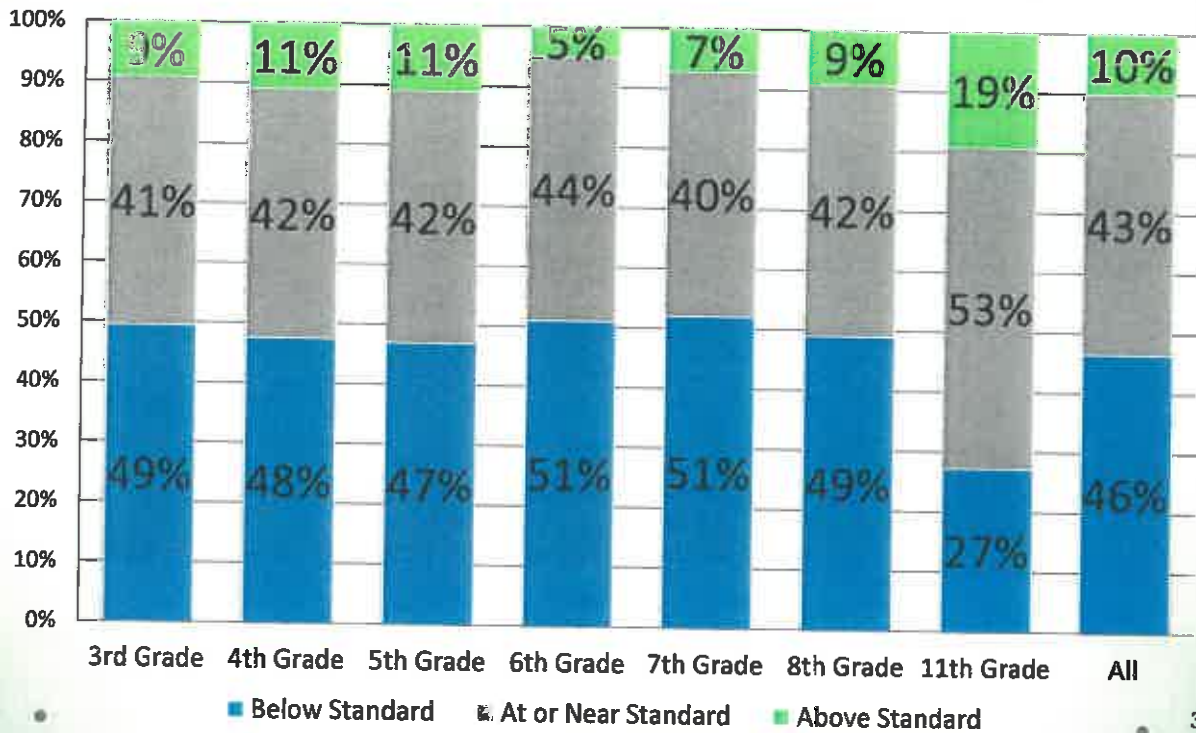
## English Language Arts Overall



# English Language Arts Claim Areas

## Reading:

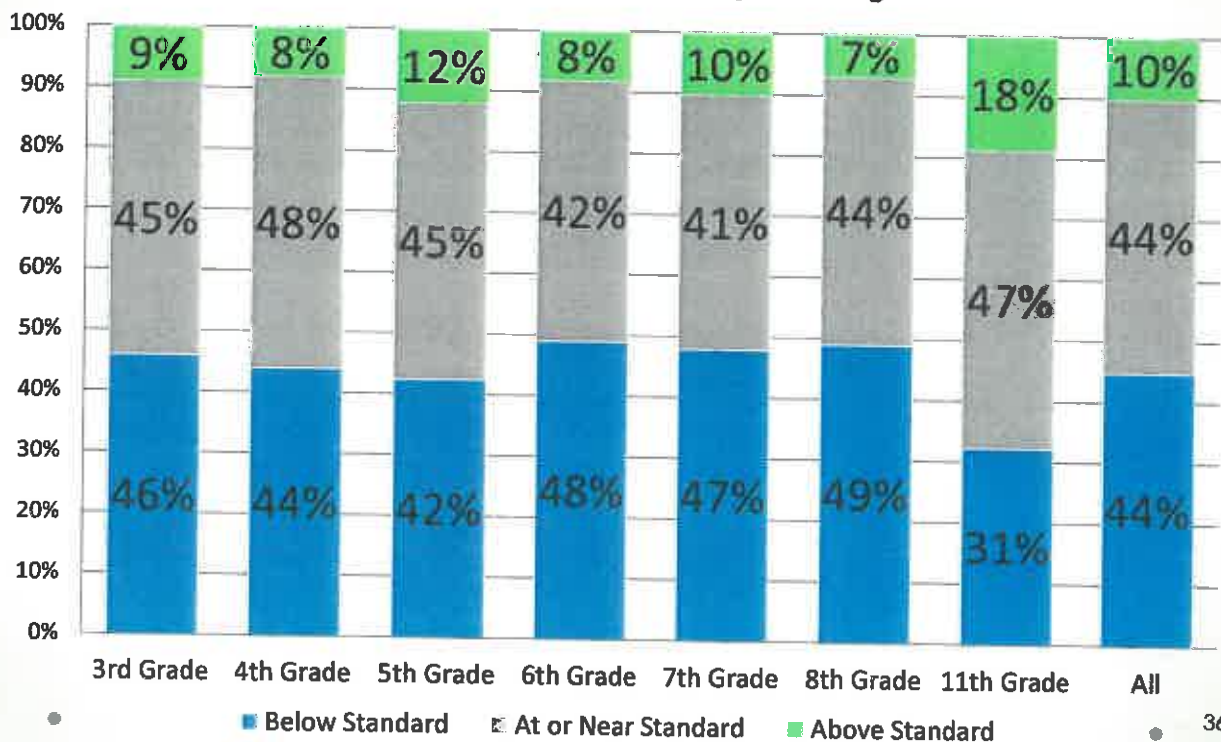
*Demonstrating understanding of literary and non-fictional texts*



# English Language Arts Claim Areas

## Writing:

*Producing clear and purposeful writing*

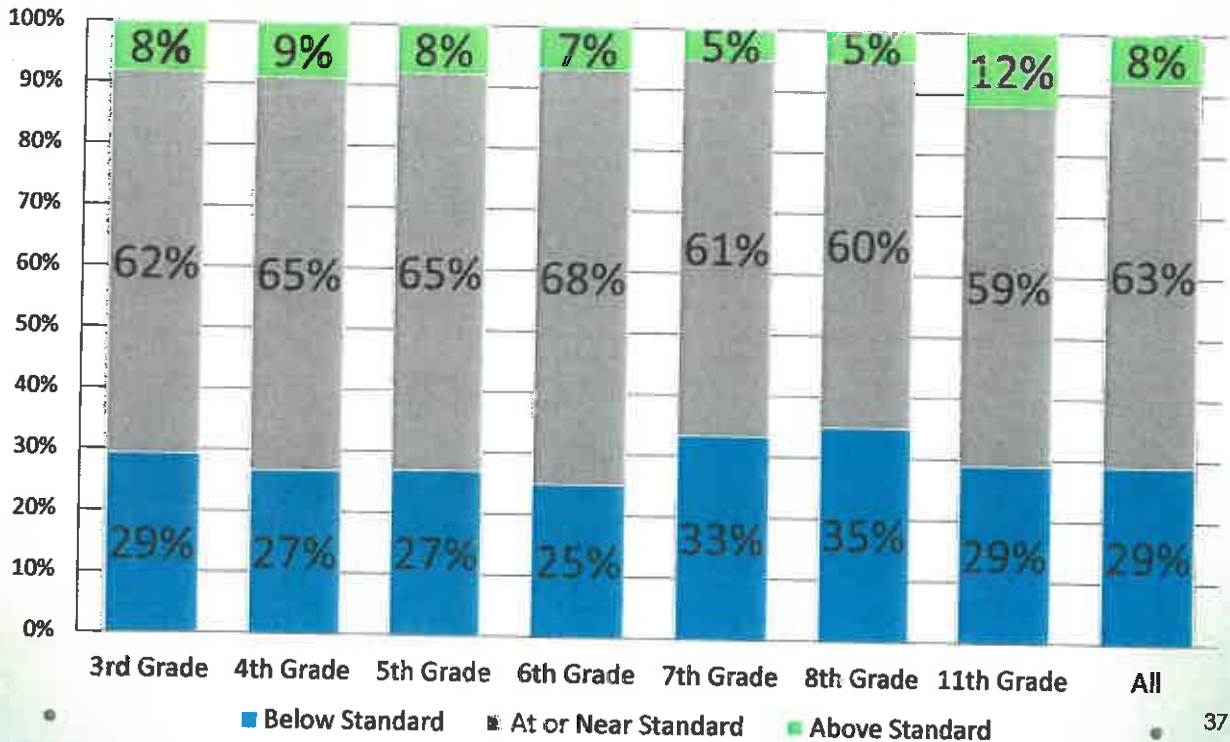




# English Language Arts Claim Areas

## Listening:

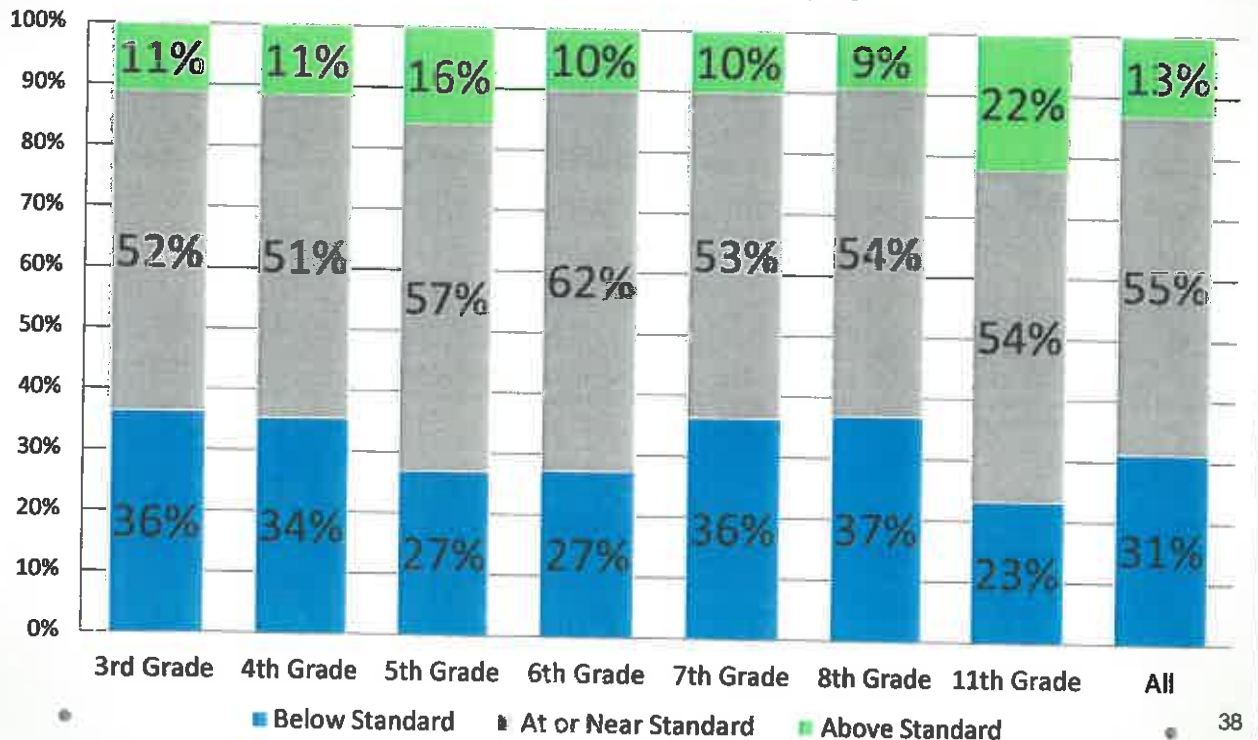
*Demonstrating effective communication skills*



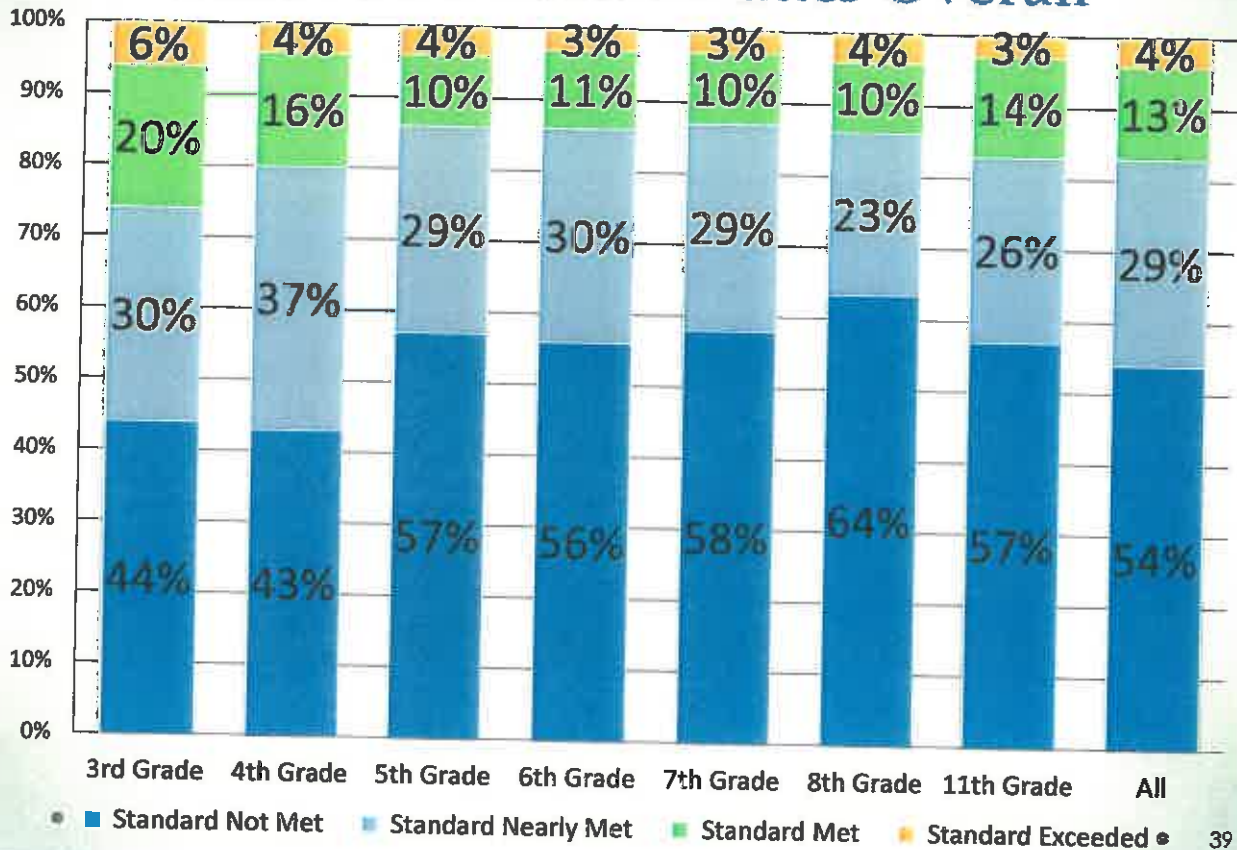
# English Language Arts Claim Areas

## Research/Inquiry:

*Investigating, analyzing, and presenting information*

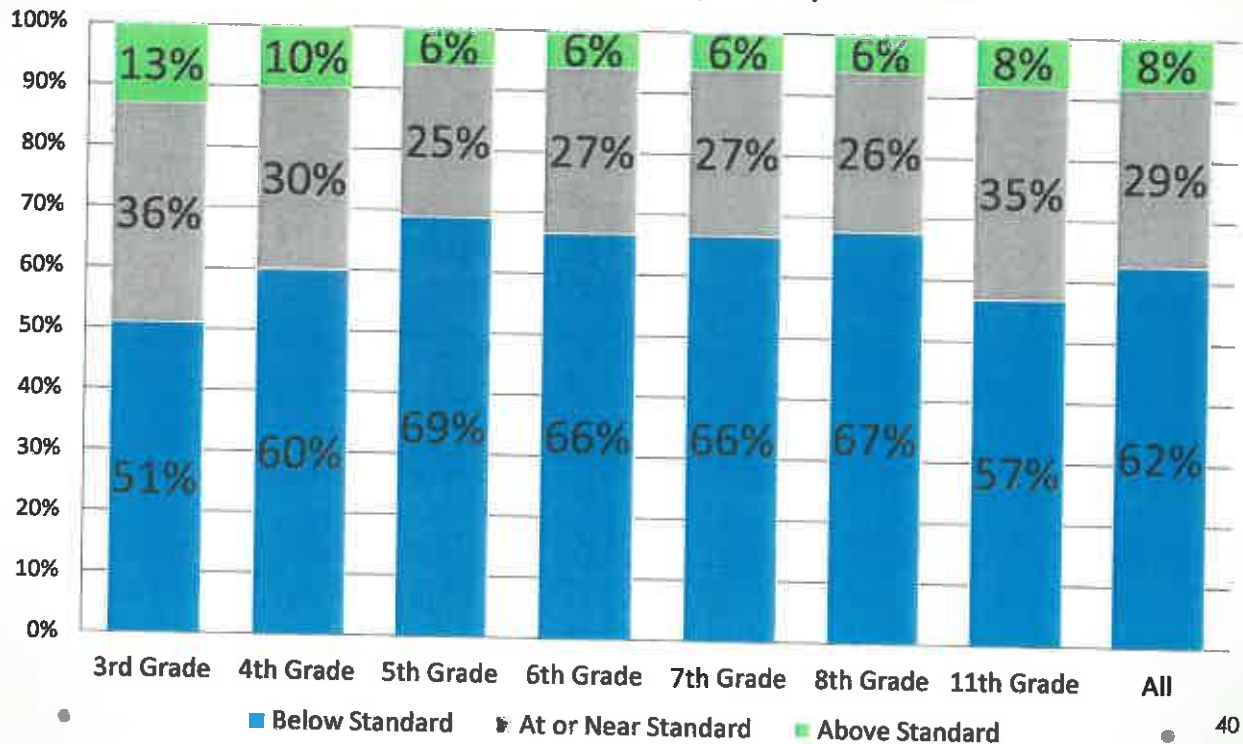


# Rialto USD Mathematics Overall



# Mathematics Claim Areas

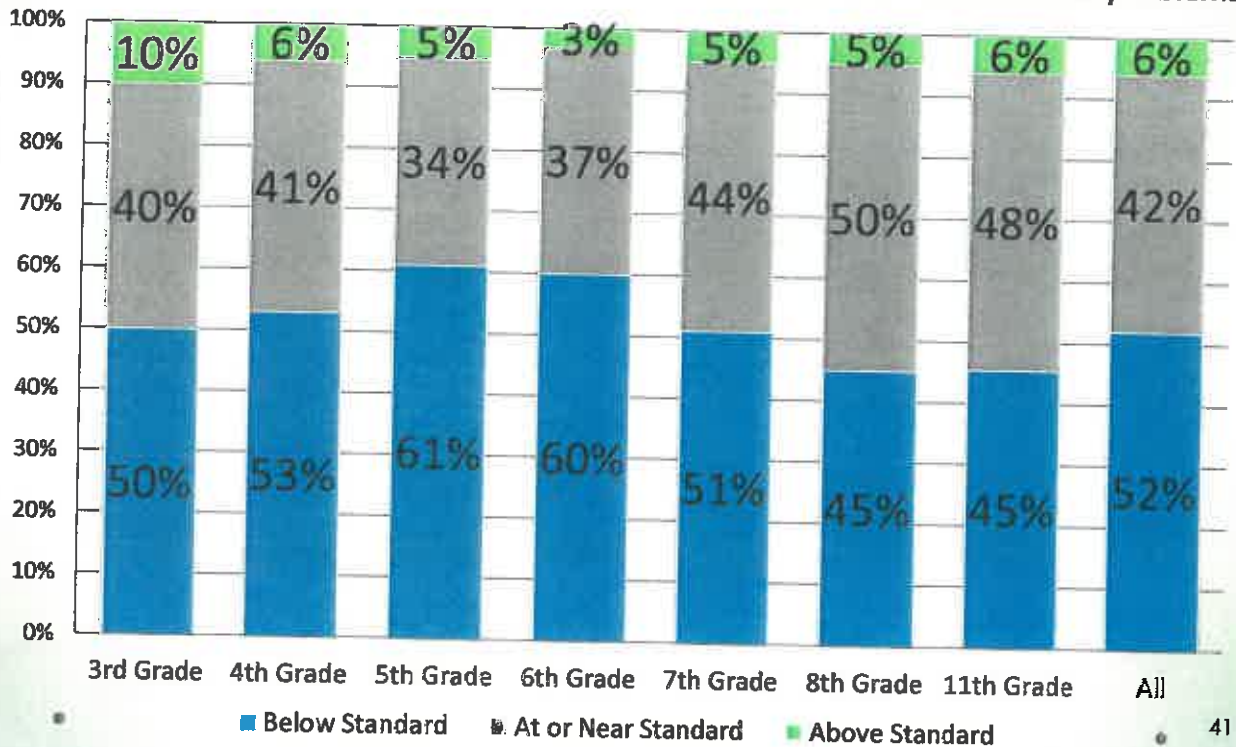
Concepts & Procedures:  
Applying mathematical concepts and procedures



# Mathematics Claim Areas

*Problem Solving & Modeling/Data Analysis:*

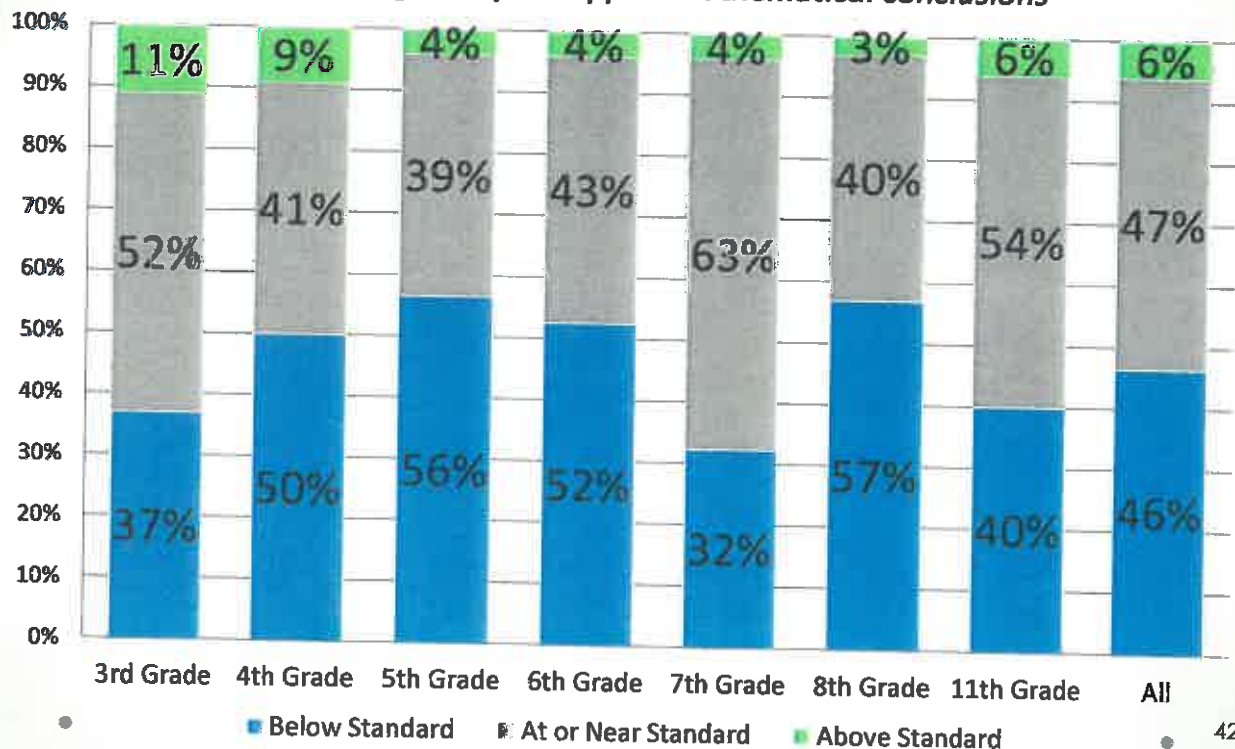
*Using appropriate tools and strategies to solve real world and mathematical problems*



# Mathematics Claim Areas

*Communicating Reasoning:*

*Demonstrating ability to support mathematical conclusions*





More information: <http://kec.rialto.k12.ca.us/caaspp>



# RUSD in China



**Presented by**  
Daniel Husbands, Principal  
David Emrick, Teacher  
Laurie Hicks, Teacher  
Maria Franzo, Teacher



## Meet the Team





## Education in China

- Instruction is still predominantly teacher lecture, with little teacher-student interaction
- Advancement is strictly based on standardized testing, including the opportunity to advance to the university
- The paradox is that there is an emphasis on the whole child with instruction in the academic fields, the arts, music, dance, calligraphy, foreign languages, and technology; however, testing determines future placement
- Students are predominantly poor, but the schools receive an abundant amount of funding
- To be a teacher, students must attend a teaching university whose instruction is still focused on teacher lecture

## American Education Federation

Chinese Teachers & Principal in  
RUSD



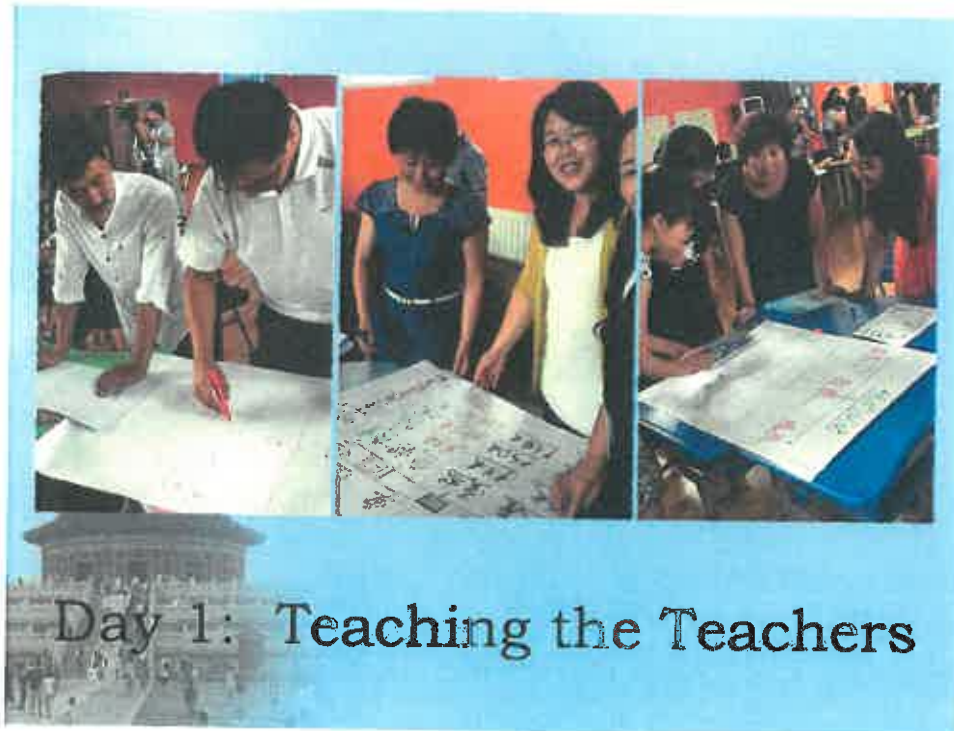
RUSD Teachers & Principal in China



**Training Team 1: Dave Emrick & Maria Franzo**  
Experimental Training Primary School Affiliated to  
Haidian Training College

Three photographs showing a symposium event. The left photo shows a large audience seated at round tables in a room with a blue and red color scheme. The middle photo is a close-up of a blue banner with white text: '思维导图教学法专题站' (Thinking Maps Teaching Method Special Station), 'Thinking Maps Teaching Method Symposium', and 'Organized by National Science Institute of Education Research'. The right photo shows a stage area with a screen displaying a presentation and an audience seated in front of it.

**Presentation Room**  
Three day Thinking Maps Teaching Method Symposium



## Day 1: Teaching the Teachers



## Days 2 & 3: Live Demo Lessons with Students

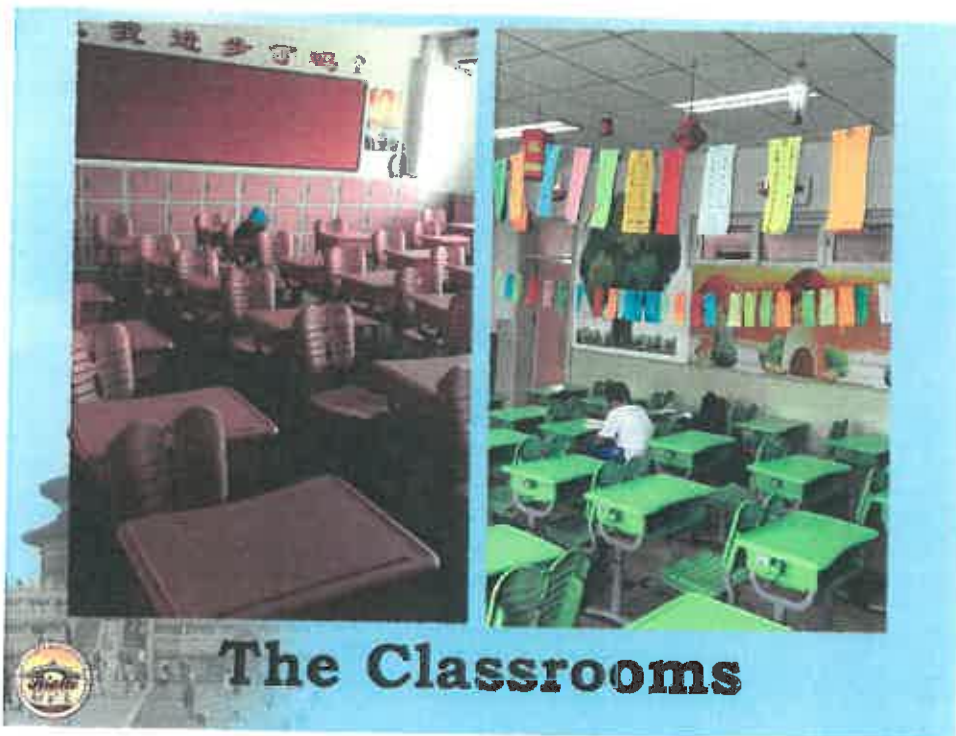




**And then a  
tour of the  
school...**

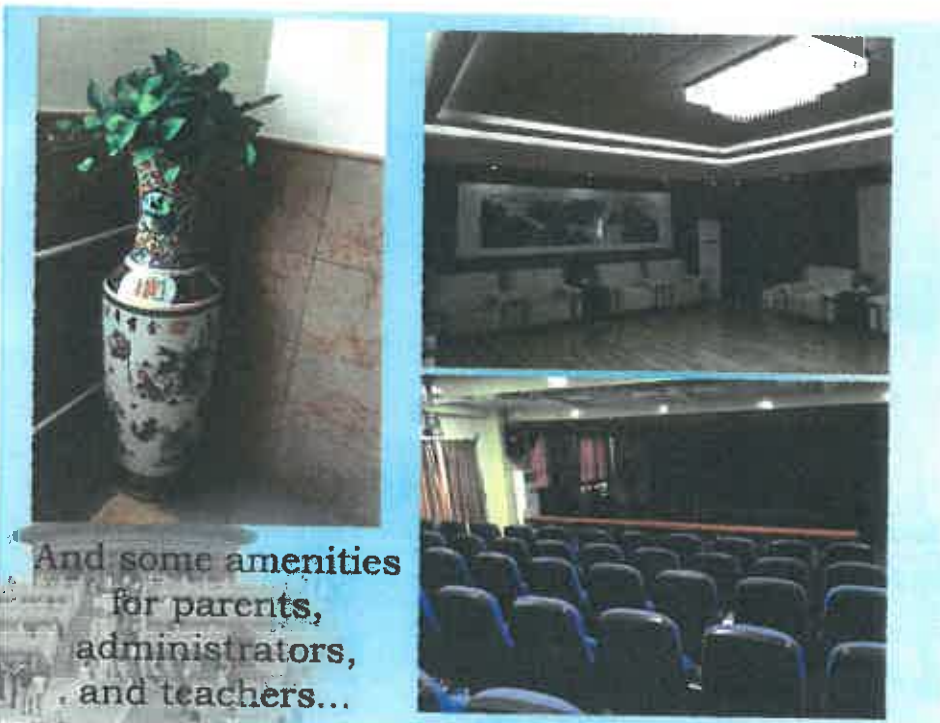








Art and music  
are highly valued  
at ALL grade  
levels.



And some amenities  
for parents,  
administrators,  
and teachers...



This Staff Room is for calmness and re-invigoration.



**We are grateful for our new friends!**

Thank you to everyone at the amazing Experimental Training Primary School, Beijing, China!

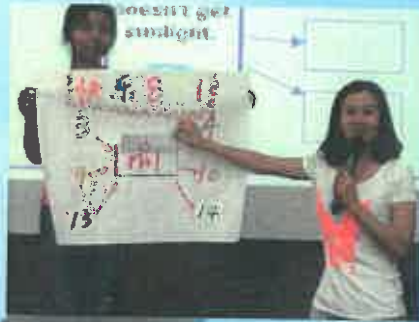


**Training Team 2:  
Daniel Husbands  
& Laurie Hicks**  
Beijing Academy  
of Educational  
Sciences



**Presenting Thinking Maps**  
And Sharing Cooperative Learning Strategies

## Chinese Teachers & Administrators Share Their New Knowledge With Each Other



Algebra is a universal language. Teachers used a Multi-Flow Map to show how to find the missing expression.

The principals shared their Tree Map of their plan for implementing Thinking maps at their sites.

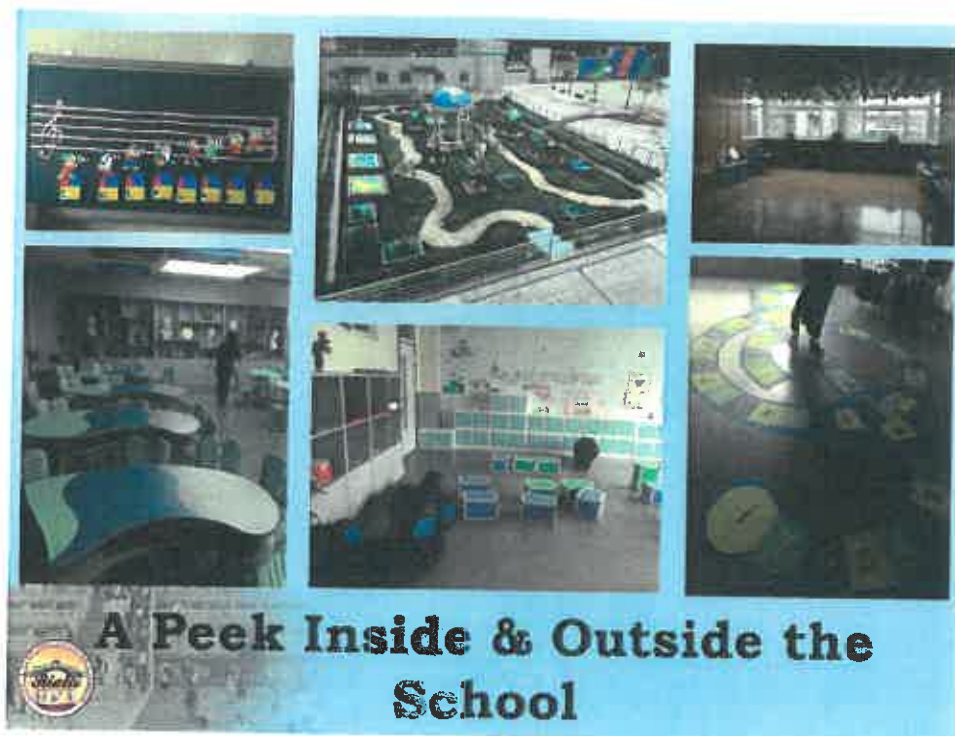


## Chinese students eager to share and learn.

Students worked in pairs, using Thinking Maps to solve math problems.



Students used Inner-Outer Circle to practice their new English vocabulary with each other.





# Adventures in and Around Beijing

Touring the Sites and Shopping (and Dining!) in China's capital city



The Forbidden City



The Temple of Heaven



Great Times at the Great Wall



Tiananmen Square



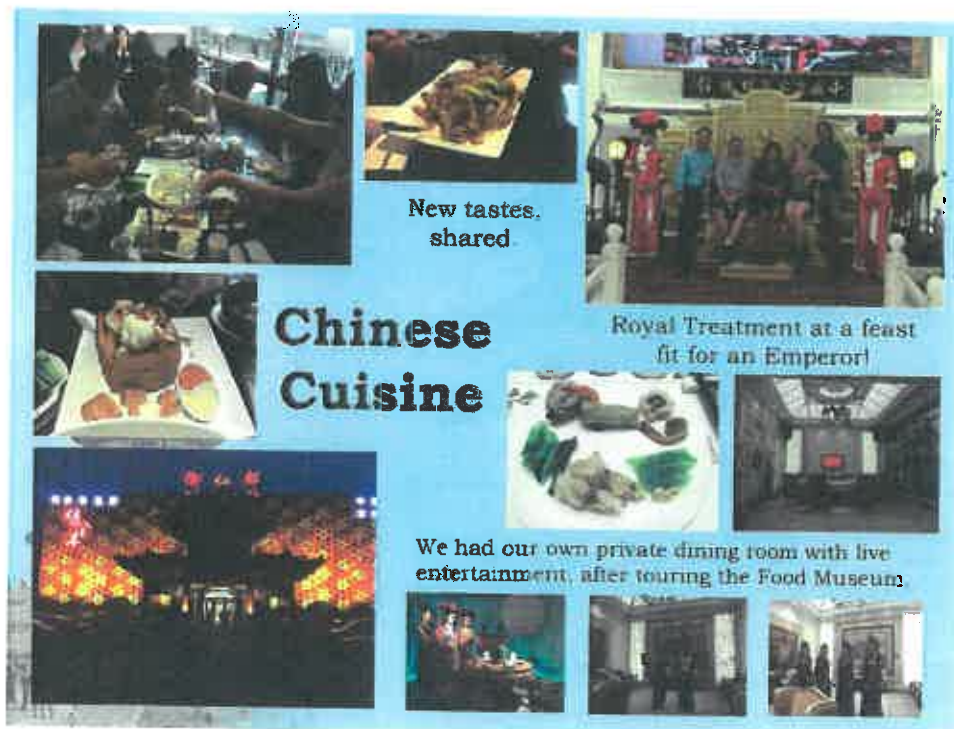
Beijing National Stadium "The Birds Nest"



Summer Palace



Places to See





(Ref. E 1.45)

**F GENERAL FUNCTIONS CONSENT**



## RIALTO UNIFIED SCHOOL DISTRICT

Community Relations

BP 1330(a)

### USE OF SCHOOL FACILITIES

**The Board of Education believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by District residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities.**

*(cf. 6145.5 - Student Organizations and Equal Access)*

**The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.**

**For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)**

- 1. Aid, encourage, and assist groups desiring to use school facilities for approved activities**
- 2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this talk, if necessary**

*(cf. 0450 - Comprehensive School Safety Plan)*

*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*

**Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which District schools are closed. (Education Code 37220)**

*(cf. 6115 - Ceremonies and Observances)*

**There shall be no advertising on school facilities and grounds except as allowed by District policy specified in BP 1325 - Advertising and Promotion.**

*(cf. 1325 - Advertising and Promotion)*

## USE OF SCHOOL FACILITIES (continued)

**As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the District and the community.**

*(cf. 1330.1 - Joint Use Agreements)*

~~The Board of Education shall make school facilities and grounds under its jurisdiction available as a civic center to citizens and community groups for the following purposes subject to District policies and regulations:~~

- ~~1. Public, literary, scientific, recreational, educational, or public agency meetings.~~
- ~~2. The discussion of matters of general or public interest.~~
- ~~3. The conduct of religious services.~~
- ~~4. Child care or day care programs to provide supervision and activities for children of preschool and elementary school age.~~
- ~~5. The administration of examinations for the selection of personnel or the instruction of precinct Board members by public agencies.~~
- ~~6. Supervised recreational activities including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youths may participate regardless of religious belief or denomination.~~
- ~~7. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare, including, but not limited to, the American Red Cross. The Board shall cooperate with these agencies in furnishing and maintaining such services as the Board may deem necessary to meet the needs of the community.~~
- ~~8. Other purposes deemed appropriate by the Board.~~

~~The Board shall not grant the use of school facilities for any of the following activities:~~

- ~~1. Any use by an individual, society, group or organization for the commission of any act intended to further any program or movement whose purpose is the overthrow of the Government of the United States or of the State of California by force, violence or other unlawful means.~~

**USE OF SCHOOL FACILITIES (continued)**

- ~~2. Any use of school facilities or ground which is inconsistent with the use of the school facilities or grounds for school purposes or interferes with the regular conduct of school or school work.~~
- ~~3. Any use which is discriminatory in the legal sense.~~
- ~~4. Any use which involves the possession, consumption or sale of alcoholic beverages or any restricted substances on school property.~~

**Fees for Use of School Facilities**

**The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)**

*(cf. 9320 - Meetings and Notices)*

**The Board believes that the use of school facilities or grounds should not result in costs to the District. The Superintendent or designee shall charge all groups granted the use of school facilities or grounds under the Civic Center Act an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)**

**The Legislature has amended the Civic Center Act to authorize a school district to charge an organization using school facilities or grounds an amount proportional to the organizations's use of the school facilities or grounds to maintain, repair, restore, and refurbish the school facilities or grounds and to limit the proportional costs related to maintenance, repair, restoration, and refurbishment to only a school's nonclassroom space and grounds. (SB 1404, Section 1(6)(b))**

**Funds collected under this subparagraph shall be deposited into a special fund that shall only be used for purposes of this section. (SB 1404, Section 2 (II)(iii))**

**In determining direct costs to be charged for community use of each, or each type of, school facility or grounds, the Superintendent or designee shall calculate, in accordance with 5 CCR 14038, the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)**

**USE OF SCHOOL FACILITIES (continued)**

- 1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds**

**However, capital direct costs shall not be charged to organizations retained by the District or school to provide instruction or instructional activities to students during school hours or for classroom-based programs that operate after school hours, including, but not limited to, after-school tutoring and child care programs. (5 CCR 14037)**

*(cf. 5148 - Child Care and Development)*  
*(cf. 5148.2 - Before/After School Programs)*

- 2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services of District employees and/or contracted workers, and salaries and benefits paid to District employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds.**

**Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)**

**Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the District's students. (Education Code 38134)**

**Expending Funds Collected as Capital Direct Costs**

**Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)**

**Funds collected under this subparagraph shall be deposited into a special fund that shall only be used for purposes of this section. (SB 1404, Section 2 (II)(iii))**

~~Fees for the use of school facilities and grounds shall be charged in accordance with the following classifications:~~

- ~~1. Free Use: Fees for use of facilities will not be charged for any District-sponsored event, group, club, or athletics; in District PTA/PTO or Booster Clubs; or the City of Rialto (via a joint use agreement).~~

BP 1330(e)



## USE OF SCHOOL FACILITIES (continued)

~~Should any of the above groups prefer to use school facilities at a time when custodial, grounds, security, technical, or lifeguard services are not normally available, the District may charge a fee not to exceed the direct costs. The Principal or designee shall first ensure the availability of other times during the week when the facility could be provided without charge, and this availability shall be pointed out to the free use group.~~

2. ~~Direct Costs Fee: Activities other than those specified for free use or fair rental value and which are included herein through subsequent Board action shall be charged a fee not to exceed direct costs to the District, for groups that use school facilities or grounds under its control during after school hours, and on a Saturday, Sunday or holiday.~~
  - a. ~~The "direct cost" to maintain school facilities and grounds includes the share of the costs of supplies, utilities, janitorial services, services of school district employees, and salaries paid to school district employees directly to operate and maintain school facilities or grounds that is proportional to the entity's use of the school facilities or grounds.~~
  - b. ~~The "direct cost" also includes the share of the costs related to maintenance, repair, restoration, and refurbishment of the school facilities or grounds proportional to that entity's use of school facilities or grounds, as specified. (Senate Bill 1404)~~
    - (1) ~~The charges in "B" above, are applicable to the use of non-classroom space and school grounds, which includes, but is not limited to, playing fields, athletic fields, track and field venues, tennis courts, and outdoor basketball basketball courts. (Senate Bill 1404)~~
    - (2) ~~The charges in "B" above are not applicable to classroom-based programs that operate after school hours, including, but not limited to, after school programs, tutoring programs, or child care programs; and to organizations retained by the school or school district to provide instruction or instructional activities to pupils during school hours. (Senate Bill 1404)~~
    - (3) ~~Funds collected under this section shall be deposited into a special fund that shall only be used for purposes of this section. (Senate Bill 1404)~~

## USE OF SCHOOL FACILITIES (continued)

~~The direct cost fee may be waived for summer and after school recreation programs under the direction of the Rialto City Parks and Recreation Department, provided the City furnishes all the necessary supplies, equipment, supervision, and adequately cleans and secures premises upon completion of daily activity.~~

- ~~3. Fair Rental Value Fee: Groups which use school facilities or grounds for the following activities shall be charged fair rental value:~~

~~Entertainment or meetings where admission is charged or contributions solicited and the net receipts are not to be expended for charitable purposes or for the welfare of the District's students. (Education Code 38134)~~

### **Priorities of Users**

~~Applications for use of school facilities should be given preference in the following order:~~

- ~~1. In school uses (clubs, class events, etc.).~~
- ~~2. School support groups, youth and senior citizens groups.~~
- ~~3. Public agencies and public affairs groups.~~
- ~~4. Community recreational and cultural groups (non profit).~~
- ~~5. Non profit special interest groups (Audubon Society, etc.).~~
- ~~6. Private, non school connected classes and educational events.~~
- ~~7. Profit making or commercial events, out of town groups, etc.~~

### **Damage to School Property**

~~Groups or persons using school facilities under the provisions of this policy shall be liable for any cleaning or repairs to damaged property caused by the activity. Further use of school facilities may be denied the responsible party.~~

### **Regulations for Application and Use of Facilities**

~~The Superintendent shall establish rules and regulations governing application procedures and the use of school facilities, which shall include, but not be limited to:~~

## USE OF SCHOOL FACILITIES (continued)

1. ~~Providing encouragement and assistance for any of the users listed above.~~
2. ~~Preserving order and protecting school buildings and school grounds including, as necessary, appointment of a person who shall have charge of the school facilities and grounds for purposes of their preservation and protection.~~
3. ~~Ensuring that use of facilities or grounds under this policy is consistent with school purposes and does not interfere with the regular conduct of school work.~~

~~In accordance with Education Code 38136, and in addition to any other forms required by the district, persons or organizations applying for facilities shall submit a statement of information which assures the Board that:~~

1. ~~The facility applied for will not be used for any purposes intended to advocate the overthrow of the Government of the United States or the State of California by force, violence, or other unlawful means.~~
2. ~~The organization applying does not advocate the overthrow of the Government of the United States or the State of California by force, violence, or other unlawful means.~~
3. ~~The organization is not a Communist action organization or Communist front organization required by law to be registered with the Attorney General of the United States~~

~~At the Board's discretion, an organization's statement may remain in effect for six months from the date of application.~~

### **Member Group**

~~Any persons applying for the use of school property on behalf of any society, group, or organization shall be a member of the applicant group and, unless he/she is an officer of the group, must present written authorization from the applicant group to make the application.~~

### **Hold Harmless**

~~All persons or organizations applying for the use of school facilities shall complete and place on file the district's "Hold Harmless" agreement.~~

### **Regulations**

~~A copy of the Board's policy and regulations governing use of school facilities shall be issued to those persons or groups requesting use of district facilities or grounds.~~

## USE OF SCHOOL FACILITIES (continued)

### **Authority**

~~The Superintendent or designee may grant the use of school facilities subject to the provisions of this policy and following conditions:~~

### **Charges**

~~Charges levied for use of school facilities and ground shall be according to the hourly fee schedule and begin when the facilities are opened, by qualified District staff, until completion of the activity, including stand-by time of school employees assigned to cover the use period.~~

### **Payment**

~~A two-hour minimum deposit shall be submitted to the Facilities Planning office seven days prior to use. All monies paid in advance are refundable if cancellation notice is given to the Facilities Planning office at least 48 hours before the scheduled activity.~~

### **Insurance**

~~Organizations granted use of school facilities may be required to file with District Business Services office prior to use, a Certificate of Insurance naming the Rialto Unified School District as an additional insured on the organization's liability insurance policy.~~

### **City/County Ordinances**

~~Any city or county ordinances governing such group activities are considered applicable to activities under these rules and regulations.~~

### **Illegal Activities**

~~Gambling, illegal drugs, alcoholic beverages, and/or tobacco products are not allowed on school facilities or grounds.~~

### **Furniture Set-up**

~~Removal of furniture from rooms and/or changes of any kind other than simple room furniture arrangements are not permitted. Special furniture arrangements, setting up chairs, tables, etc., will be charged at the hourly personnel rate.~~

**USE OF SCHOOL FACILITIES (continued)****~~Custodian~~**

~~There shall be a custodian in charge at each activity whose duties shall include opening and closing the building and grounds. No charge shall be levied during normal custodial work hours. The Direct Cost Fee will be levied during non-regular work hours.~~

**~~Use of Kitchen Facilities~~**

~~If the use of the cafeteria equipment or dishes is involved, the kitchen and equipment must be left in a clean and ready condition for normal school operation. The Director of Nutrition Services shall be consulted and arrangements made for a District cafeteria employee to be in supervision of any cafeteria usage.~~

**~~Limited Usage~~**

~~The custodian assigned to the activity shall make no other facility or equipment available other than that specifically set forth in the approved application.~~

**~~Tips/Compensation~~**

~~Under no circumstances is the custodian to be compensated directly by the persons or organizations using the facilities. Gratuitous tips in any form to school employees when performing services for the District are specifically prohibited.~~

**~~Non-Available Days~~**

~~On holidays, it may be necessary to deny use of the facilities if a qualified District employee is not available on that date.~~

**~~Availability of District Personnel~~**

~~Use of school facilities by community groups on days other than the above shall be dependent upon the availability of school personnel to assume the responsibility of supervision of school equipment and buildings.~~

**~~Restroom Facilities~~**

~~In the case of activities involving a large number of participants, the Facilities Planning Department requires the use of a rented port-a-potty to be maintained by the participants.~~

**USE OF SCHOOL FACILITIES (continued)**

**~~Security/Clean-Up~~**

~~Costs of providing security and clean up shall be charged to using organizations on a pro rata basis to be agreed upon by District officials and the reserving organizations.~~

**~~Restroom Keys~~**

~~Access to site restrooms is not permitted. The cost of security and custodial services will apply as needed.~~

**~~Shared Use~~**

~~No use shall be granted in such a manner as to constitute a monopoly for the benefit of any person or organization.~~

**~~Six Month Maximum Per Permit~~**

~~Rialto Unified School District exercises a six month permit maximum to be renewed upon expiration.~~

*Legal Reference: (see next page)*

**USE OF SCHOOL FACILITIES (continued)**

*Legal Reference:*

EDUCATION CODE

10900-10914.5 *Community recreation programs*

32282 *School safety plan*

37220 *School holidays*

38130-38138 *Civic Center Act: use of school property for public purposes*

BUSINESS AND PROFESSIONS CODE

25608 *Alcoholic beverage on school premises*

GOVERNMENT CODE

54950-54963 *The Ralph M. Brown Act*

MILITARY AND VETERANS CODE

1800 *Definitions*

CODE OF REGULATIONS, TITLE 5

14037-14042 *Proportionate direct costs for use of school facilities and grounds*

UNITED STATES CODE, TITLE 20

7905 *Equal access to public school facilities*

COURT DECISIONS

*Good News Club v. Milford Central School*, (2001) 533 U.S. 98

*Lamb's Chapel v. Center Moriches Union Free School District*, (1993) 508 U.S. 384

*Cole v. Richardson*, (1972) 405 U.S. 676

*Connell v. Higgenbotham*, (1971) 403 U.S. 207

*ACLU of So. Calif. v. Board of Education of Los Angeles*, (1961) 55 Cal.2d 167

*Ellis v. Board of Education*, (1945) 27 Cal.2d 322

ATTORNEY GENERAL OPINIONS

82 *Ops. Cal. Atty. Gen.* 90 (1999)

79 *Ops. Cal. Atty. Gen.* 248 (1996)

*Management Resources:*

CDE LEGAL ADVISORIES

~~1101.89 School District Liability and A Hold Harmless@ Agreements, LO: 4 89~~

CSBA PUBLICATIONS

*Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010*

*Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy **RIALTO UNIFIED SCHOOL DISTRICT**

adopted: May 26, 1999

revised: January 8, 2014

revised:

Rialto, California

**CSBA, August 2014**

**Submitted and Approved by:** Mohammad Z. Islam  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Noninstructional Operations

BP 3312(a)

### CONTRACTS

~~Whenever State law invests the Board with the power to enter into contracts on behalf of the District, the Board may, by a majority vote, delegate this power to the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board. (Education Code 17604)~~

~~(cf. 3300 - Expenditures/Expending Authority)  
(cf. 3314 - Payment for Goods and Services)  
(cf. 3400 - Management of District Assets/Accounts)~~

~~All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee.~~

**The Board of Education recognizes its responsibility to enter into contracts on behalf of the District for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of District goals. In exercising this authority to enter into a contract, the Board shall ensure that the District's interest is protected and that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.**

~~(cf. 2121 - Superintendent's Contract)  
(cf. 4312.1 - Contracts)  
(cf. 9124 - Attorney)~~

**The Board may, by a majority vote, delegate to the Superintendent or designee the authority to enter into contracts on behalf of the District. To be valid or to constitute an enforceable obligation against the District, all such contracts must be approved and/or ratified by the Board.**

~~(cf. 3300 - Expenditures/Expending Authority)  
(cf. 3314 - Payment for Goods and Services)~~

~~When required by law, contracts and subcontracts made by the District for public works or for goods or services shall contain a nondiscrimination clause prohibiting discrimination by contractors or subcontractors. The nondiscrimination clause shall contain a provision requiring contractors and subcontractors to give written notice of their obligations to labor organizations with which they have a collective bargaining or other agreement. (Government Code 12990)~~

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~



**CONTRACTS (continued)**

**Every contract entered into on behalf of the District shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a District employee from disparaging the goods or services of any contracting party.**

*(cf. 1340 - Access to District Records)*

~~The District shall not enter into a contract that prohibits a school employee from disparaging the goods or services of the contracting party. (Education Code 35182.5)~~

**Contracts for Non-Nutritious Foods or Beverages**

~~Effective July 1, 2007, The District or a District school shall not enter into or renew a contract for the sale of foods or beverages that do not meet applicable the nutritional standards specified in Education Code 49431.049431.7, or 49431.2 5 CCR 15500-15501 or 15575-15578, or 7 CFR 210.11 or 230.12, unless the contract specifies that such sale will occur off campus or outside the time restriction specified in the applicable law. later than one half hour after the end of the school day and/or off school premises. (Education Code 49431, 49431.2)~~

*(cf. 3554 - Other Food Sales)*

*(cf. 3555 - Nutrition Program Compliance)*

~~In accordance with the dates specified in law, the District or a District school shall not enter into or renew a contract for the sale of beverages that do not meet the nutritional standards in Education Code 49431.5. The sale of soft drinks, candy and SB 12 non-compliant food items is not allowed during the school day. The sale of these items may be sold on the school premises only if the sale occurs at least one half hour after the end of the school day. Sales may occur immediately after the school day during a school sponsored activity.~~

*(cf. 5030 - Student Wellness)*

~~Before the District or a District school enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages or non-nutritious food as defined in law, the Board shall ensure that the District has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of the contract benefit public education. (Education Code 35182.5)~~

The Superintendent or designee shall develop the District's internal control procedures to protect the integrity of public funds. Such internal controls may include, but not be limited to, the following:

**CONTRACTS (continued)**

1. ~~Control~~ Procedures that produce accurate and reliable financial statements, and at the same time, safeguard the assets, financial resources and integrity of every employee responsible for handling money or property. Control systems shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.

*(cf. 3100 – Budget)*

*(cf. 3400 – Management of District Assets/Accounts)*

*(cf. 3460 – Financial Reports and Accountability)*

2. **Procedures to ensure that District personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for District proceeds directly to the control office.**

~~In addition, the contract may specify whether contractor logos are permitted on District facilities, including but not limited to, scoreboards and other equipment. If such logos are permitted, the contractor shall present the equipment to the Board as a gift. The gift may be accepted by the Board in accordance with Board Policy and administrative regulation.~~

~~*(cf. 3290 – Gifts, Grants and Bequests)*~~

To ensure that funds raised by the contract benefit District schools and students:

1. The Superintendent or designee may ~~involve~~ **invite** parents/guardians, students, staff, and **interested** community members to make recommendations regarding the contract, including recommendations as to how the funds will be spent in a manner that benefits public education.

*(cf. 1220 – Citizen Advisory Committees)*

2. Prior to ratifying the contract, the Board shall designate the specific programs and activities which will be funded by the proceeds of the contract and consider how the contract reflects the District's vision and goals.

*(cf. 0000 – Vision)*

*(cf. 0100 – Philosophy)*

*(cf. 0200 – Goals for the School District)*

3. **The contract shall specify that the contractor report, on a quarterly basis, to the Superintendent or designee the number of food items or beverages sold within the District and the amount of money raised by the sales. The Superintendent or designee shall report these amounts to the Board on a regular basis.**

**CONTRACTS (continued)**

- 3- 4. The Superintendent or designee shall ensure that the contract does not limit the ability of student and parent organizations to plan and operate fund-raising activities.

*(cf. 1230 – School-Connected Organizations)*

*(cf. 1321 – Solicitation of Funds from and by Students)*

**Any contract for the sale or advertisement of non-nutritious foods or carbonated or non-nutritious beverages** ~~The contract~~ shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

*(cf. 3311 – Bids)*

The Board shall not enter into or renew **any** contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious foods until parents/guardians, students, and ~~community~~ **members of the public** have had an opportunity to comment on the contract at a public hearing held during a regularly scheduled Board meeting ~~or as otherwise authorized by Education Code 35182.5~~. The Board shall clearly, and in manner recognizable to the general public, identify in the agenda the contract to be discussed at the meeting. (Education Code 35182.5)

*(cf. 9322 - Agendas/Meeting Materials)*

*(cf. 9323 - Meeting Conduct)*

The public hearing shall include, but not be limited to, a discussion of the nutritional value of food and beverages sold within the District; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the food and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

*(cf. 5030 - Student Wellness)*

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the District or a District school from making any part of the contract public. (Education Code 35182.5)

*(cf. 1340 – Access to District Records)*

**Contracts for Electronic Products or Services**

The Board shall not enter into a contract for electronic products or services that requires the dissemination of advertising to students, unless the Board: (Education Code 35182.5)

**CONTRACTS (continued)**

1. Enters into the contract at a noticed, public hearing of the Board.

*(cf. 9320 – Meetings and Notices)*

2. Makes a finding that the electronic product or service is or would be an integral component of the education of students.

*(cf. 0440 – District Technology Plan)*

*(cf. 6162.7 – Use of Technology in Instruction)*

3. Makes a finding that the District cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.

*(cf. 1325 – Advertising and Promotion)*

4. As part of the District's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.

*(cf. 5145.6 – Parental Notifications)*

5. Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. Any request shall be honored for the school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.

***Contracts for Digital Storage and Maintenance of Student Records***

**The District may enter into or renew a contract with a third party for the purpose of providing services, including cloud-based services, for the digital storage, management, and retrieval of student records and/or to provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records. For these purposes, student records include any information maintained by the District that is directly related to a student and any information maintained by the District that is directly related to a student and any information acquired directly from the student through the use of instructional software or applications assigned to the student by a teacher or other District employee, and do not include de-identified information. (Education Code 49073.1)**

*(cf. 5125 – Student Records)*

**Any such contract shall contain all of the following: (Education Code 49073.1)**

**CONTRACTS (continued)**

1. **A statement that student records continue to be the property of and under the control of the District**
2. **If applicable, a description of the means by which students may retain possession and control of their own student-generated content, as defined in Education Code 49073.1, including options by which a student may transfer student-generated content to a personal account**
3. **A prohibition against the third party using any information in the student record for any purpose other than those required or specifically permitted by the contract**
4. **A description of the procedures by which a parent/guardian or a student age 18 years or older may review personally identifiable information in the student's records and correct erroneous information**
5. **A description of the actions the third party will take, including the designation and training of responsible individuals, to ensure the security and confidentiality of student records**
6. **A description of the procedures for notifying the affected parent/guardian, or the affected student if age 18 years or older, in the event of an unauthorized disclosure of the student's records**
7. **A certification that a student's records shall not be retained or available to the third party upon completion of the terms of the contract and a description of how that certification will be enforced, except that these requirements shall not apply to student-generated content if the student chooses to establish or maintain an account with the third party for the purpose of storing the content.**
8. **A description of how the District and the third party will jointly ensure compliance with the federal Family Education Rights and Privacy Act, 20 USC 1232g**
9. **A prohibition against the third party using personally identifiable information in student records to engage in targeted advertising**

***Contracts for Personal Services***

**In order to achieve cost savings, the District may enter into or renew a contract for any personal service that is currently or customarily performed by classified employees, if the contract does not displace school district employees and meets other conditions specified in Education Code 45103.1. To enter into or renew such a contract, the Board shall ensure that the District meets the numerous conditions specified in Education Code 45103.1.**

**CONTRACTS (continued)**

*(cf. 4200 - Classified Personnel)*

**In addition, the District may enter into or renew any contract for personal service without meeting the conditions described above, if any of the following conditions exists: (Education Code 45103.1)**

- 1. The contract is for new District functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.**
- 2. The services contracted are not available within the District, cannot be performed satisfactorily by District employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the District.**
- 3. The services are incidental to a contract for the purchase or lease of real or personal property, including, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.**
- 4. The District's policy, administrative, or legal goals and purposes cannot be accomplished through utilization of persons selected pursuant to the regular or ordinary District hiring process.**
- 5. The nature of the work is such that the criteria for emergency appointments, as defined in Education Code 45103.1, apply.**
- 6. The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the District in the location where the services are to be performed.**
- 7. The services are of such an urgent, temporary, or occasional nature that the delay that would result from using the District's regular or ordinary hiring process would frustrate their very purpose.**

*Legal Reference: (see next page)*

**CONTRACTS (continued)***Legal Reference:*EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

14505 Provisions required in contracts for audits

17595-17606 Contracts

35182.5 Contract prohibitions

45103.1 Personal services contracts

45103.5 Contracts for management consulting service related to food service

49073.1 Contract requirements for digital storage, maintenance and retrieval of student records

49431-49431.7 Nutritional standards

CODE OF CIVIL PROCEDURES

685.010 Rate of interest

GOVERNMENT CODE

12990 Nondiscrimination and compliance employment programs

53260 Contract provision re maximum cash settlement

53262 Ratification of contracts with administrative officers

LABOR CODE

1775 Penalties for violations

1810-1813 Working hours

PUBLIC CONTRACT CODE

4100-4114 Subletting and subcontracting fair practices

7104 Contracts for excavations; discovery of hazardous waste

7106 Noncollusion affidavit

20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

20104.50 Construction Progress Payments

22300 Performance retentions

CODE OF REGULATIONS, TITLE 5

15500 Food sales by student organizations

15501 Sales in high schools and junior high schools

15575-15578 Food and beverage requirements outside of the federal school meal programs

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX, discrimination

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

*Management Resources:*CSBA PUBLICATIONSStudent Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 20035WEB SITESCSBA: <http://www.csba.org>CASBO: <http://www.casbo.org>

Regulation

approved: June 9, 1999

revised: September 27, 2006

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California

CSBA, April 2015

Submitted and Approved by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

Certificated Personnel

BP 4117.3(a)

### PERSONNEL REDUCTION

The Board of Education may reduce the number of probationary and permanent certificated employees when, in ~~the opinion of the Board~~ **its opinion, one or more** any of the following conditions makes such reduction necessary: (Education Code 44955)

1. Average daily attendance (ADA) in all of the schools in the District during the first six months of the school year has declined below the level for the same period in either of the previous two school years. (Education Code 44955)
2. A particular kind of service is to be reduced or discontinued not later than the beginning of the following school year. (Education Code 44955)
3. Attendance in the District will decline in the following year as a result of the termination of an interdistrict tuition agreement. (Education Code 44955)
4. An amendment of state law requires modification of the curriculum. (Education Code 44955)
5. **During the time period between five days after the enactment of the Budget Act and August 15 of that fiscal year, the Board determines** ~~The state Budget Act reveals that~~ the District's total revenue limit per ADA for the fiscal year of that Budget Act has not increased by at least two percent. (Education Code 44955.5)

### **Seniority Determination of the Order of Layoffs**

**When it is necessary to reduce the number of certificated employees for any of the reasons listed above, the services of employees shall be terminated in the inverse of the order in which they were employed by the District in probationary status, except as otherwise authorized by law. (Education Code 44844, 44955)**

~~Except as otherwise provided by law, a permanent employee who is certificated and competent to render a service shall not be terminated or given a reduction in hours and wages while a probationary employee or other employee with less seniority is retained to render the service. (Education Code 44955)~~



**PERSONNEL REDUCTION (continued)**

~~Prior to determining the seniority of employees, the Superintendent or designee shall require certificated employees to provide verification, in writing, of their employment date and credentials, as well as any documentation supporting an employment or credential(s) different from that shown in the District's records.~~

The Superintendent or designee shall ~~prepare a master~~ **maintain the seniority list for this purpose and shall make it available upon request.** ~~on the basis of District records and evidence presented. (Education Code 44864)~~

**Unless otherwise provided by law, a permanent employee shall have the right to be retained over a probationary employee or any employee with less seniority if the position is one for which he/she is certificated and competent to render service. (Education Code 44955)**

*(cf. 4112.2 - Certification)*

*(cf. 4112.22 - Staff Teaching English Language Learners)*

*(cf. 4112.23 - Special Education Staff)*

*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*

*(cf. 4113 - Assignment)*

*(cf. 4116 - Probationary/Permanent Status)*

~~When two or more employees first rendered paid service on the same date, the Board shall adopt a resolution specifying the criteria based on the needs of the District and students for the order of termination among those employees. To determine the order of termination between employees who first rendered paid service on the same date, the Board shall rank order those employees solely on the basis of the needs of the District and students. Upon the request of any employee whose order of termination is so determined based on such ranking, the Board shall furnish, in writing, the employee, no later than five days prior to the commencement of the administrative hearing on the layoff, a written statement of the specific criteria used in determining the order of termination and the application of the criteria in ranking the employee relative to the other employees in the group. (Education Code 44955)~~

*(cf. 4113 - Assignment)*

*(cf. 4115 - Evaluation/Supervision)*

*(cf. 4117.4 - Dismissal)*

The District may deviate from terminating certificated employees in order of seniority for either of the following reasons: (Education Code 44955, 44956)

1. To fill a demonstrated specific need for personnel to teach a specific course or courses of study, or to provide services authorized by a services credential with a specialization in either student personnel services or health for a school nurse, when the certificated employee has the necessary special training and experience which others with more seniority do not possess.

**PERSONNEL REDUCTION** (continued)

2. To maintain or achieve compliance with constitutional requirements related to equal protection of the law

**Notice and Hearing Rights**

When it becomes necessary, ~~as the result of a reduction or discontinuation of services,~~ to reduce the number of permanent and/or probationary employees **pursuant to Education Code 44955 as specified in items #1-4 above**, the District shall give notice to the affected employees, **no later than March 15**, stating the reasons for the action and the employees' right to a hearing. ~~no later than March 15.~~ The District shall adhere to the notice, hearing, and layoff procedures in Education Code 44949, **and 44955, and other applicable provisions of law.**

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

When an employee has requested a hearing before an administrative law judge regarding the reduction or discontinuation of services, the Board shall make a final decision regarding the sufficiency of the cause and disposition of the layoff upon receipt of the administrative law judge's proposed decision. None of the findings, recommendations, or determinations of the administrative law judge shall be binding on the Board. (Education Code 44949)

The Board may conduct its own hearing, adopt the **administrative law judge's** proposed decision, refer the case back to the **administrative law judge** for additional evidence, or reject or modify the proposed decision and make its own determination based upon its review of the record.

~~Upon adoption of~~ **Following** the Board's decision, the Superintendent or designee shall give final notice, in the manner specified, to the affected employees before May 15 **unless the parties agree otherwise in accordance with procedures required by law.** (Education Code 44955)

**When layoffs become necessary pursuant to Education Code 44955.5 as specified in item #5 above, layoff proceedings shall be carried out as required by law but in accordance with a schedule of notice and hearing adopted by the Board.** (Education Code 44955.5)

**~~Special Procedure Based Upon Late Adoption of the State Budget~~**

~~When the Board, during the time period between five days after enactment of the Budget Act and August 15, determines that the total revenue limit per ADA has not increased by at least two percent and that the District therefore needs to reduce the number of certificated staff pursuant to Education Code 44955.5, the Board shall adopt a schedule of notice and hearings and the District shall otherwise proceed pursuant to Education Code 44949 and 44955. (Education Code 44955.5)~~

**PERSONNEL REDUCTION (continued)****Reappointment**

If the number of employees is increased or the discontinued service reestablished, permanent certificated employees ~~under 65 years of age~~ shall have the right to reappointment, in order of seniority, for 39 months **from the date of termination after being terminated**. Probationary certificated employees ~~under 65 years of age~~ shall have the same right for 24 months after being terminated, subject to the prior reappointment rights of permanent employees. (Education Code 44846, 44956, 44957)

**During the period of the preferred right to reappointment, permanent certificated employees shall, in the order of original employment, be offered first opportunity for substitute service during the absence of any employee who has been granted a leave of absence or who is temporarily absent from duty. Such substitute service may be terminated upon the return to duty of the other employee. Such substitute service shall not affect the retention of the employees' previous classification and rights. Probationary certificated employees shall have the same right to substitute service during the period of preferred right to reappointment to the extent required by law, subject to the rights of permanent certificated employees. (Education Code 44918, 44956, 44957)**

*(cf. 4121 - Temporary/Substitute Employees)*

~~Before reappointing any certificated employee to teach a subject which he/she has not previously taught and for which he/she does not have a teaching credential or which is not within the employee's major area of postsecondary study, the Board shall require the employee to pass a subject matter competency test in the appropriate subject. (Education Code 44955, 44956)~~

~~*(cf. 4112.2 - Certification)*~~

~~*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*~~

~~*(cf. 4113 - Assignment)*~~

Reappointed certificated employees shall not be subject to any requirements that were not imposed on employees who continued in service. Their period of absence shall be treated as a leave of absence and not considered a break in the continuity of their service. (Education Code 44956, 44957)

*Legal Reference: (see next page)*

**PERSONNEL REDUCTION (continued)**

*Legal Reference:*

EDUCATION CODE

44830 *Employment of certificated persons*  
44949 *Dismissal of probationary employees*  
44955 *Reduction in number of permanent employees*  
44955.5 *Termination of certificated employees*  
44956-44959.5 *Rights of employees*

GOVERNMENT CODE

3543.2 *Scope of representation*

UNEMPLOYMENT INSURANCE CODE

1089 *Notification of unemployment insurance benefits*

CODE OF REGULATIONS, TITLE 22

1089-1 *Notification of unemployment insurance benefits*

COURT DECISIONS

*Vergara v. State of California*, (2014) Superior Court State of California, County of Los Angeles, Case No. BC 484642

*California Teachers Association v. Vallejo City Unified School District*, (2007) 149 Cal.App.4th 135

*Bakersfield Elementary Teachers Association v. Bakersfield City School District*, (2006) 145 Cal.App.4th 1260

*Cousins v. Weaverville Elementary School District*, (1994) 24 Cal.App.4th 1846

*Forker v. Board of Trustees* (1984) 160 Cal.App.3d 13

*Moreland Teachers Assoc. v. Kurze* (1980) 109 Cal.App.3d 648

*King v. Berkeley Unified School District* (1979) 89 Cal.App. 3d 1016

*Management Resources:*

WEB SITES

CSBA: <http://www.csba.org>

Policy  
adopted: July 28, 1999  
revised: July, 2007  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**CSBA, August 2014**

**Submitted and Approved by:** Thomas Haldorsen  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

Certificated Personnel

BP 4131(a)

### STAFF DEVELOPMENT

The Board of Education believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The Superintendent or designee shall develop a program of ongoing professional development which includes opportunities for teachers to enhance their instructional and classroom management skills and become informed about changes in pedagogy and subject matter.

*(cf. 6111 - School Calendar)*

**The Superintendent or designee shall involve teachers, site and District administrators, and others, as appropriate, in the development of the District's staff development program. He/she shall ensure that the District's staff development program is aligned with District priorities for student achievement, school improvement objectives, the local control and accountability plan, and other District and school plans.**

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 0420 - School Plans/Site Councils)*

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 0520.2 - Title I Program Improvement Schools)*

*(cf. 0520.3 - Title I Program Improvement Districts)*

The District's staff development program shall assist certificated staff in developing knowledge and skills, including, but not limited to:

1. **The Mastery of ~~discipline-based~~ subject-matter knowledge, including ~~academic content in the core curriculum~~ current state and District academic standards**

*(cf. 6011 - Academic Standards)*

*(cf. 6142.1 - ~~Family Life/Sex Education~~ Sexual Health and HIV/AIDS Prevention Instruction)*

*(cf. 6142.2 - World/Foreign Language Instruction)*

*(cf. 6142.3 - Civic Education)*

*(cf. 6142.5 - Environmental Education)*

*(cf. 6142.6 - Visual and Performing Arts Education)*

*(cf. 6142.7 - Physical Education and Activity)*

*(cf. 6142.8 - Comprehensive Health Education)*

*(cf. 6142.91 - Reading/Language Arts Instruction)*

*(cf. 6142.92 - Mathematics Instruction)*

*(cf. 6142.93 - Science Instruction)*

*(cf. 6142.94 - History-Social Science Instruction)*

**STAFF DEVELOPMENT (continued)**

2. Use of effective, subject-specific teaching methods, strategies, and skills
3. Use of technologies to enhance instruction

*(cf. 0440 - District Technology Plan)*  
*(cf. 4040 - Employee Use of Technology)*  
*(cf. 6163.4 - Student Use of Technology)*

4. Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students of various racial and ethnic groups, students with disabilities, English language learners, economically disadvantaged students, foster youth, gifted and talented students, and at-risk students

*(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)*  
*(cf. 4112.23 - Special Education Staff)*  
*(cf. 5147 - Dropout Prevention)*  
~~*(cf. 5149 - At Risk Students)*~~  
*(cf. 6141.5 - Advanced Placement)*  
*(cf. 6171 - Title I Programs)*  
*(cf. 6172 - Gifted and Talented Student Program)*  
*(cf. 6173 - Education for Homeless Children)*  
*(cf. 6173.1 - Education for Foster Youth)*  
*(cf. 6174 - Education for English Language Learners)*  
*(cf. 6175 - Migrant Education Program)*

5. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning

*(cf. 6178 - Career Technical Education)*

6. Knowledge of strategies that ~~enable~~ **encourage** parents/guardians to participate fully and effectively in their children's education

*(cf. 1240 - Volunteer Assistance)*  
*(cf. 5020 - Parent Rights and Responsibilities)*  
*(cf. 6020 - Parent Involvement)*

7. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, **tolerance**, and discipline, including conflict resolution and ~~intolerance~~ and hatred prevention

*(cf. 5131 - Conduct)*  
*(cf. 5131.2 - Bullying)*  
*(cf. 5137 - Positive School Climate)*  
*(cf. 5138 - Conflict Resolution/Peer Mediation)*  
*(cf. 5145.9 - Hate-Motivated Behavior)*

**STAFF DEVELOPMENT (continued)**

8. Ability to relate to students, understand their various stages of growth and development, and motivate them to learn

9. Ability to interpret and use data and assessment results to guide instruction

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*(cf. 6162.5 - Student Assessment)*

10. Knowledge of topics related to student health, safety, and welfare

*(cf. 0450 - Comprehensive Safety Plan)*

~~*(cf. 3515.5 - Sex Offender Notification)*~~

*(cf. 5030 - Student Wellness)*

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5131.63 - Steroids)*

*(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)*

*(cf. 5141.4 - Child Abuse Prevention and Reporting Procedures)*

*(cf. 5141.52 - Suicide Prevention)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

*(cf. 5145.7 - Sexual Harassment)*

11. Knowledge of topics related to employee health, safety, and security

*(cf. 3514.1 - Hazardous Substances)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

*(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)*

*(cf. 4119.43/4219.43/4319.43 - Universal Precautions)*

*(cf. 4157/4257/4357 - Employee Safety)*

*(cf. 4158/4258/4358 - Employee Security)*

The Superintendent or designee may, in conjunction with individual teachers, ~~and~~ interns, **and administrators, as appropriate**, develop an individualized program of professional growth ~~which contributes to increase~~ competence, performance, and effectiveness in teaching and classroom **management assignments** and, as necessary, **to** assist them in meeting state or federal requirements to be fully qualified for their positions.

*(cf. 4112.2 - Certification)*

*(cf. 4112.21 - Interns)*

*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*

*(cf. 4131.1 - ~~Beginning Teacher Support/Induction~~ Teacher Support and Guidance)*

~~*(cf. 4138 - Mentor Teachers)*~~

## STAFF DEVELOPMENT (continued)

*Professional learning opportunities offered by the District shall be evaluated based on the criteria specified in Education Code 44277. Such opportunities may be part of a coherent plan that combines school activities within a school, including lesson study or co-teaching, and external learning opportunities that are related to academic subjects taught, provide time to meet and work with other teachers, and support instruction and student learning. Learning activities may include, but are not limited to, mentoring projects for new teachers, extra support for teachers to improve practice, and collaboration time for teachers to develop new instructional lessons, select or develop common formative assessments, or analyze student data. (Education Code 44277)*

The District's staff evaluation process may be used to recommend additional *individualized* staff development for individual employees.

*(cf. 4115 - Evaluation/Supervision)*  
~~*(cf. 4139 - Peer Assistance and Review)*~~

~~The Superintendent or designee shall involve teachers, site and District administrators, and others, as appropriate, in the development of the District's staff development program. He/she shall ensure that the District's staff development program is aligned with District priorities for student achievement, school improvement objectives, and school plans.~~

~~*(cf. 0000 - Vision)*~~  
~~*(cf. 0200 - Goals for the School District)*~~  
~~*(cf. 0420 - School Plans/Site Councils)*~~  
~~*(cf. 0420.1 - School Based Program Coordination)*~~  
~~*(cf. 0520.1 - High Priority Schools Grant Program)*~~  
~~*(cf. 0520.2 - Title I Program Improvement Schools)*~~  
~~*(cf. 0520.3 - Title I Program Improvement Districts)*~~  
~~*(cf. 0520.4 - Quality Education Investment Schools)*~~

The Board may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

*(cf. 3100 - Budget)*  
~~*(cf. 3350 - Travel Expenses)*~~

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the District's priorities for student achievement.

*(cf. 0500 - Accountability)*

*Legal Reference: (see next page)*



**STAFF DEVELOPMENT (continued)***Legal Reference:*EDUCATION CODE~~41520-41522 Teacher Credentialing Block Grant, including beginning teacher support~~~~41530-41533 Professional Development Block Grant~~

44032 Travel expense payment

44259.5 Standards for preparation for all students

44277 Requirements for maintaining valid credentials; professional growth program

~~44279.1-44279.7 Beginning Teacher Support and Assessment Program (BTSAP)~~

44300 Emergency permits

44325-44329.5 44328 District interns

44450-44468 University internship program

~~44560-44562 Certificated Staff Mentoring Program~~

44570-44578 Inservice training - personnel, secondary education

~~44579-44579.5 Staff Development Buy-out Program~~~~44580-44591 Inservice training - personnel, elementary teachers~~~~44630-44643 Professional Development and Program Improvement Act of 1968~~

44700-44705 Classroom teacher instructional improvement program

44735 Teaching as a Priority Block Grant; teacher recruitment and retention in high-priority schools

44830.3 District Interns

45028 Salary schedule and exceptions

48980 Notification of parents/guardians: schedule of minimum days

52055.600-52055.662 High Priority Schools Grant Program

52060-52077 Local control and accountability plan

56240-56245 Staff development; service to persons with disabilities

99200-99206 Subject matter projects

99220-99227 California Professional Development Institutes

99230-99242 Mathematics and Reading Professional Development Program

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS~~44579-44579.6 Instructional Time and Staff Development Reform Program~~GOVERNMENT CODE

3543.2 Scope of representation of employee organization

CODE OF REGULATIONS, TITLE 5~~11980-11985.6 Mathematics and Reading Professional Development Program~~

13025-13044 Professional development and program improvement

80021 Short-term staff permit

80021.1 Provisional internship permit

80023-80026.6 Emergency permits

UNITED STATES CODE, TITLE 20

6319 Highly Qualified Teachers

6601-6702 Preparing, Training, and Recruiting High Qualified Teachers and Principals

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONSUnited Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085*Management Resources : (see next page)*

**STAFF DEVELOPMENT (continued)**

*Management Resources:*

**CSBA PUBLICATIONS**

**Governing to the Core: Professional Development for Common Core, Governance Brief, May 2013**

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

**COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS**

**California Standards for the Teaching Profession: 1997 2009**

**WEB SITES**

**CSBA: <http://www.csba.org>**

**~~Beginning Teacher Support and Assessment: <http://www.btsa.ca.gov>~~**

**California Dept. of Education, Professional Development Learning: <http://www.cde.ca.gov/pd>**

**California Subject Matter Projects: <http://csmp.ucop.edu>**

**<http://csmp.ucop.edu> Commission on Teacher Credentialing: <http://www.ctc.ca.gov>**

Policy

adopted: August 11, 1999

revised: November 10, 2010

revised:

**RIALTO UNIFIED SCHOOL DISTRICT**

**Rialto, California**

**CSBA, January 2014 and July 2015**

**Submitted and Approved by: Thomas Haldorsen**

**Presented for Board Action: Cuauhtémoc Avila, Ed.D.**



## RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6162.51(a)

### **STANDARDIZED TESTING AND REPORTING PROGRAM STATE ACADEMIC ACHIEVEMENT TESTS**

~~The Board of Education desires to use the results of the achievement tests to evaluate the performance of District students in achieving state academic standards and in comparison to the performance of students across the state.~~ **The Board of Education recognizes that state achievement test results provide an indication of student progress in achieving state academic standards and may be used to promote high-quality teaching and learning.** The Superintendent or designee shall administer mandatory student assessments within the ~~State Standardized Testing And Reporting (STAR) Program~~ **California Assessment of Student Performance and Progress (CAASPP)** as required by law and in accordance with Board policy and administrative regulation.

*(cf. 6011 - Academic Standards)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6162.54 - Test Integrity/Test Preparation)*

*(cf. 9321 - Closed Session Purposes and Agendas)*

*(cf. 9321.1 - Closed Session Actions and Reports)*

The Board strongly encourages all students at the applicable grade levels to participate in the ~~Standardized Testing And Reporting (STAR)~~ **state** assessments in order to maximize the usefulness of the data and enable the District to meet participation levels required for state and federal accountability systems. The Superintendent or designee shall notify students and parents/guardians about the importance of these assessments and shall develop strategies to encourage student participation. Students shall be exempted from participation only in accordance with law and administrative regulation.

*(cf. 0520.2 - Title I Program Improvement Schools)*

*(cf. 0520.3 - Title I Program Improvement Districts)*

*(cf. 6011 - Academic Standards)*

The Board shall annually examine ~~STAR~~ **state** assessment results by school, grade level, and student subgroup as ~~one measure of the District progress in attaining its student achievement goals and shall revise the local control and accountability plan and other District or school plans as necessary to improve student achievement for underperforming student groups.~~ **in the Board's discussion of each school's ranking on the Statewide Academic Performance Index (API).** ~~If the STAR Performance level of the school is below the Board's established expectations, the Board may conduct an assessment of the reasons for the performance results and may adopt an improved performance plan in accordance with Education Code 52056.~~

(Ref. F 5.1)

**STANDARDIZED TESTING AND REPORTING PROGRAM  
STATE ACADEMIC ACHIEVEMENT TESTS (continued)**

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 0500 - Accountability)*

*(cf. 0520.1 - High Priority Schools Grant Program)*

*Legal Reference:*

EDUCATION CODE

49076 *Student records; access*

51041 *Evaluation of educational program*

52052 *Academic Performance Index; numerically significant student subgroups*

~~52056 Board discussion of Academic Performance Index (API) rankings, including STAR results~~

52060-52077 *Local control and accountability plan*

56345 *Individualized Education Program, contents*

60600-60630 *Assessment of academic achievement*

~~60640-60649 Standardized Testing And Reporting (STAR) Program California Assessment of Student Performance and Progress~~

60660-60663 *Electronic learning assessment resources*

60810 *Assessment of language development*

99300-99301 *Early Assessment Program*

CODE OF REGULATIONS, TITLE 5

850-870 *Standardized Testing And Reporting (STAR) Program*

UNITED STATES CODE, TITLE 20

1412 *Participation of students with disabilities in State assessments*

6311 *Adequate Yearly Progress (AYP)*

CODE OF FEDERAL REGULATIONS, TITLE 34

200.1 *Standards and assessments*

*Management Resources:*

CSBA PUBLICATIONS

*Supporting Student Achievement: Student Assessment System in Flux, Governance Brief, June 2013*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*Matrix of Test Variations, Accommodations and Modifications for Administration of California Statewide Assessments*

*Assembly Bill 484 Questions and Answers*

CALIFORNIA STATE UNIVERSITY PUBLICATIONS

*The Early Assessment Program: Handbook for School Site Leaders, 2008*

SMARTER BALANCED ASSESSMENT CONSORTIUM PUBLICATIONS

*Usability, Accessibility, and Accommodations Guidelines, September 2013*

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

*The Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2000*

*Management Resources: (continued next page)*

**~~STANDARDIZED TESTING AND REPORTING PROGRAM~~**  
**STATE ACADEMIC ACHIEVEMENT TESTS (continued)**

*Management Resources continued:*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, ~~STAR Program~~ Testing and Accountability:  
<http://www.cde.ca.gov/ta>

California Learning Resources Network: <http://clrn.org>

California State University, Early Assessment Program: <http://www.calstate.edu/eap>

Smarter Balanced Assessment Consortium: <http://www.smarterbalanced.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/offices/ocr>

Policy  
adopted: September 26, 2001  
revised: April 8, 2009  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**CSBA, January 2014**

**Submitted and Approved by:** Jasmin Valenzuela and Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6162.54(a)

### TEST INTEGRITY/TEST PREPARATION

The Board of Education desires to protect the integrity of student assessments processes in order to obtain an accurate and reliable assessment of student achievement data and to ensure in the District and maintain accountability to the community and state. Staff and students and staff are expected to shall maintain a high level of integrity in the completion and handling of student assessments.

*(cf. 0500 - Accountability)*

*(cf. 0520 - Intervention for Underperforming Schools)*

*(cf. 0520.1 - High Priority Schools Grant Program)*

*(cf. 0520.2 - Title I Program Improvement Schools)*

*(cf. 0520.3 - Title I Program Improvement Districts)*

*(cf. 4119.21/4219.21/4319.21 - Professional Standards)*

*(cf. 5131 - Conduct)*

*(cf. 5131.9 - Academic Honesty)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6162.51 - Standardized Testing and Reporting Program State Academic Achievement Tests)*

*(cf. 6162.52 - High School Exit Examination)*

#### Test Integrity

In the administration of administering standardized tests, staff shall not engage in any acts that could result in the invalidation of test results, such as:

1. Provideing inappropriate test preparation
2. Modifyng test administration procedures, except as allowed by law
3. Provideing inappropriate assistance to students during test administration
4. Changeing or filling in answers on student answer sheets
5. Provideing inaccurate data on student header sheets
6. Discourageing or excludeing certain students from taking the test
7. Engageing in any other practice to artificially raise student scores without actually improving underlying student achievement in academic content areas

**TEST INTEGRITY/TEST PREPARATION (continued)*****Appropriate Test Preparation for State Tests***

~~Staff may prepare students for assessments by providing instruction in the content specified in State and District academic standards and teaching general test-taking strategies that are designed to improve their performance on tests included in the Standardized Testing and Reporting (STAR) program, the California High School Exit Examination (CAHSEE), or the California English Language Development Test (CELDT). Such strategies may include, but not be limited to, using time efficiently, understanding directions, placing answers correctly on answer sheets, checking answers, problem-solving tactics, and exposing students to various test formats.~~

~~(cf. 6011 - Academic Standards)~~

The Superintendent or designee, principals, and teachers shall not implement any program for the sole purpose of specific test preparation of students for the statewide student assessment program system or a particular test used within that program in the statewide assessment system. (Education Code 60611)

The primary preparation for assessments shall be high-quality instruction in the content specified in state and District academic standards. In addition, staff may prepare students for assessments by teaching general test-taking strategies and familiarizing them with item types or the computer-based testing environment used in state assessments.

~~(cf. 6011 - Academic Standards)~~

~~Practice tests provided by the publisher of the state achievement test may be used for the limited purpose of familiarizing students with the use of scanable test booklets or answer sheets and the format of test items. No alternate or parallel form of the test shall be administered or used. (5 CCR 854)~~

~~Staff may use released test questions within the District's standards-based instructional program for the limited purpose of familiarizing students with the structure and format of the items and with strategies for taking multiple choice tests. Released items should not be used to develop practice tests and mimic or parallel State tests, or for teaching or drilling students.~~

**Investigation and Consequences of Testing Irregularities**

Reports of student cheating on assessments shall be submitted to the principal Superintendent or designee for investigation. The Superintendent or designee shall immediately investigate with due diligence any reports of inappropriate test preparation or other testing irregularities.

## TEST INTEGRITY/TEST PREPARATION (continued)

Students found to have cheated on assessments shall be subject to disciplinary procedures in accordance with Board policy and administrative regulations.

(cf. 5144 - Discipline)

A staff member found to have committed testing irregularities shall be subject to discipline in accordance with law, where applicable collective bargaining agreements, Board policy, and administrative regulations.

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

~~The Superintendent or designee shall immediately investigate with due diligence any reports of inappropriate test preparation or other testing irregularities.~~

If the Superintendent or designee is made aware of a testing irregularity on State assessments, he/she shall report the irregularity to the California Department of Education.

### Legal Reference:

#### EDUCATION CODE

~~60600-60649 California Assessment of Academic Achievement, especially:~~

60611 Inappropriate test preparation

60640-60649 California Assessment of Student Performance and Progress

60850-60859 California High School Exit Examination

#### GOVERNMENT CODE

54957 Complaints against employees, closed session

#### CODE OF REGULATIONS, TITLE 5

~~850-87064 Standardized Testing and Reporting program, especially: California Assessment of Student Performance and Progress~~

~~854 Advance preparation for STAR test~~

~~880-901 Designated primary language test~~

1200-1225 California High School Exit Examination, especially:

~~1215 Cheating on the high school exit examination~~

1220 Cheating on the high school exit examination

### Management Resources:

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Guidelines on Academic Preparation for State Assessments, April 2004 December 2009

#### WEB SITES:

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Smarter Balanced Assessment Consortium: <http://www.smarterbalanced.org>

Policy

adopted: June 14, 2006

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California

CSBA, April 2014

Submitted and Approved by: Jasmin Valenzuela and Edward D'Souza, Ph.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. F 6.3)



**G INSTRUCTION CONSENT**

**SHADES OF BLUE  
AEROSPACE ACADEMY**

September 23, 2015

Kucera Middle School is requesting approval from the Board of Education to enter into an agreement with Shades of Blue Aerospace Academy to provide twenty-two (22) hours of STEM (Science, Technology, Engineering, Math) Education and motivation centered around and introduction to the career opportunities in the Aerospace and Aviation industry. The academy will be held at Kucera Middle School on the following Saturdays:

September 26, 2015

October 3, 2015

October 10, 2015

October 17, 2015

October 24, 2015

In conjunction with the City of Rialto, and STEM Curriculum, Shades of Blue will provide the opportunity for our students to be exposed to the Aerospace and Aviation industries and career opportunities. Our students will receive hands-on activities and classroom academics demonstrating the applicability of the STEM lesson that they have been studying in school along with discussions, mentoring, networking and career preparation.

It is recommended that the Board of Education approve an agreement with Shades of Blue Aerospace Academy to provide twenty-two (22) hours of STEM Education and motivation centered around an introduction to the career opportunities in the Aerospace and Aviation industry for students at Kucera Middle School. Services to be provided at no cost to the District.

**Submitted by:** Dorothy Ennis

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 1.1)

**UNIVERSITY OF CALIFORNIA AND  
CALIFORNIA STATE UNIVERSITY CAMPUS TOURS**

September 23, 2015

The Eisenhower High School AVID Club requests the Board of Education approve a trip to University of California, Berkeley, Stanford University, San Francisco State University, California State University, East Bay, and University of California, Santa Barbara, on October 7-10, 2015, so that forty (40) students and three (3) adult supervisors can tour the campuses and receive information on admissions.

The campus tour will give AVID students information from admissions counselors, teach them about the university culture and campus life, and allow interaction with current college students serving as mentors.

The participants and adult supervisors will depart Eisenhower High School on October 7, 2015 at 6:00 am and return to Eisenhower High School by 6:00 p.m. on October 10, 2015. Lodging will be in Alameda, California. Transportation will be via district transportation. All fees and hotel accommodations will be paid for by the AVID Club.

It is recommended that the Board of Education approve a trip to University of California, Berkeley, Stanford University, San Francisco State University, California State University, East Bay, and University of California, Santa Barbara, on October 7-10, 2015, so that forty (40) students and three (3) adult supervisors from the Eisenhower High School AVID Club can tour the campuses and receive information on admissions at a cost not to exceed \$4,000.00 to be paid for by the AVID Club at no cost to the District.

**Submitted by:** Scott Sparks

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

## PHYSICAL EDUCATION EXEMPTIONS

September 23, 2015

The Educational Services Division requests the Board of Education ratify the approval of the recommendation from the Senior Director, Student Services, to grant exemption from all physical activities for the following students:

- Student No. 51688 for the first semester of the 2015-2016 school year.
- Student No. 53298, 14569, 253731, 678331, and 433721 for the 2015-2016 school year.

It is recommended that the Board of Education ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No. 51688 for the first semester of the 2015-2016 school year and Student No.'s 53298, 14569, 253731, 678331, and 433721 for the 2015-2016 school year.

**Submitted by:** Angela Brantley

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 3.1)

**AFFILIATION AGREEMENTS FOR ROP (CTE TRANSITION)  
EXTERNSHIP PROGRAM**

September 23, 2015

The Board of Education has approved the ROP (CTE Transition Courses) for students in our District. Some of these classes include externship as part of the course where Affiliation Agreements are required. Prior to this transition period, Affiliation Agreements were processed and provided by the San Bernardino County Superintendent of Schools office, and now that we are in transition they will be handled in the same fashion as the Internship Affiliation Agreements. Affiliation Agreements will be valid for 5 year periods unless requested differently. We are currently in the process of reviewing potential affiliates and establishing agreements. These Agreements identify the affiliates, describe the responsibilities of affiliates, and specify the liability and insurance arrangements between the affiliates and the District.

It is understood that Externship students receive an orientation at their school site regarding labor disputes before placement, and as part of these affiliation agreements, it is the practice of the Rialto Unified School District to allow students to make personal decisions regarding their actions relative to any labor dispute that may affect the affiliate's organization.

It is requested that the following affiliations be approved for the Externship Program:

Colton Pharmacy and Medical Supplies  
North Rialto Drug Store

It is recommended that the Board of Education approve these two (2) Affiliation Agreements from September 24, 2015 through June 30, 2020, at no cost to the District.

**Submitted by:** Veronica Smith-Iszard  
**Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 4.1)

## **AFFILIATION AGREEMENTS FOR INTERNSHIP PROGRAM**

September 23, 2015

The Board of Education has approved the Internship Program for high school students. Separate Affiliation Agreements are required for each affiliate who participates in the Internship Program. Affiliation Agreements are valid for 5 year periods and all affiliation agreements that we had in place expired on June 30, 2015. We are currently in the process of reviewing and renewing all of those agreements. These Agreements identify the affiliates, describe the responsibilities of affiliates, and specify the liability and insurance arrangements between the affiliates and the District.

It is understood that Internship students receive an orientation at their school site regarding labor disputes before placement, and as part of this affiliation agreement, it is the practice of the Rialto Unified School District to allow students to make personal decisions regarding their actions relative to any labor dispute that may affect the affiliate's organization.

It is requested that the following affiliations be renewed with the Internship Program:

San Bernardino County Sheriff's Department Training Center  
Rialto Police Department (Pride Platoon)

It is recommended that the Board of Education approve the renewal of these two (2) Affiliation Agreements from September 24, 2015 through June 30, 2020, at no cost to the District.

**Submitted by:** Veronica Smith-Iszard  
**Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 5.1)

**RESOLUTION NO. 15-16-17  
RESOLUTION OF THE BOARD OF EDUCATION OF THE  
RIALTO UNIFIED SCHOOL DISTRICT**

**FILIPINO AMERICAN HISTORY MONTH**

September 23, 2015

**WHEREAS**, the earliest documented proof of Filipino presence in the continental United States was the date of October 18, 1587, when the first "Luzones Idios" set foot in Morro Bay, California, as published by Lorraine Crouchett in her book, Filipinos in California (1982), which annotated John Walton Caughey's book, California (1953); and

**WHEREAS**, the Filipino American National Historical Society recognizes the year of 1763 as the date of the first permanent Filipino settlement in the United States in St. Malo Parish, Louisiana, which set in motion the focus on the story of our nation's past from a new perspective by concentrating on the economic, cultural, social, and other notable contributions that Filipino Americans have made in countless ways toward the development of the United States history; and

**WHEREAS**, efforts must continue to promote the study of Filipino American history and culture, as mandated in the mission statement of the Filipino American National History Society, because the roles of Filipino Americans and other people of color have been overlooked in the writing, teaching, and learning of United States history; and

**WHEREAS**, it is imperative for Filipino American youth to have positive role models to instill in them the importance of education, complemented with the richness of their ethnicity and the value of their legacy; and

**WHEREAS**, California is home to over half of the Filipino population in the United States and the location of historic Filipino communities such as in Los Angeles, San Francisco, Stockton, Vallejo, Delano, San Diego, and Salinas among others.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Rialto Unified School District proclaims the month of October 2015 as Filipino American History Month and encourages educational commemoration of this occasion with appropriate instructional activities.

\_\_\_\_\_  
Edgar Montes, President

\_\_\_\_\_  
Nancy G. O'Kelley, Vice President

\_\_\_\_\_  
Dina Walker, Clerk

\_\_\_\_\_  
Joseph Ayala, Member

\_\_\_\_\_  
Joseph W. Martinez, Member

**Submitted and Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action** Cuauhtémoc Avila, Ed.D.

**RESOLUTION NO. 15-16-18  
RESOLUTION OF THE BOARD OF EDUCATION OF  
THE RIALTO UNIFIED SCHOOL DISTRICT**

**NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH**

September 23, 2015

**WHEREAS**, the President's Committee on Employment of People with Disabilities has designated the month of October as National Disability Employment Awareness Month; and

**WHEREAS**, the theme for National Disability Employment Awareness Month is "My Disability Is One Part of Who I Am"; and,

**WHEREAS**, the special needs students of the Rialto Unified School District participate in workshops, work programs, and vocational classes that will improve the quality of their education, motivate those at risk of dropping out, and give them the potential to become leaders in their future careers and in their communities; and

**WHEREAS**, the Rialto Unified School District actively supports the WorkAbility Program that demonstrates a cost-effective employment and training model that enables secondary students with disabilities to obtain and maintain unsubsidized employment in the private sector,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Rialto Unified School District hereby declares the month of October 2015 as National Disability Employment Awareness Month.

\_\_\_\_\_  
Edgar Montes, President

\_\_\_\_\_  
Nancy G. O'Kelley, Vice President

\_\_\_\_\_  
Dina Walker, Clerk

\_\_\_\_\_  
Joseph Ayala, Member

\_\_\_\_\_  
Joseph W. Martinez, Member

**Submitted and Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action** Cuauhtémoc Avila, Ed.D.





## DONATIONS

September 23, 2015

| <u>Name of Donors</u>                     | <u>Location/Description</u>  | <u>Amount</u> |
|---|--|---------------|
| <u>MONETARY DONATIONS</u>                 |  |               |
| Target Corporation                        | Kolb Middle School/<br>Instructional Materials and Supplies        | \$ 25.00      |
| Target Corporation                        | Rialto High School/<br>Principal's Donation Account                | \$ 50.00      |
| Target Corporation                        | Carter High School/<br>Principal's Donation Account                | \$ 25.00      |
| Educational Testing Service               | Rialto High School/<br>Principal's Donation Account                | \$ 500.00     |
| Silicon Valley<br>Community Foundation    | Dollahan Elementary School/<br>Principal's Donation Account        | \$ 30.00      |
| Lifetouch National<br>School Studios      | Kordyak Elementary School/<br>Instructional Materials and Supplies | \$ 556.68     |
| The Way Bible Fellowship                  | Kordyak Elementary School/<br>Instructional Materials and Supplies | \$ 100.00     |
| Wells Fargo Community<br>Support Campaign | Carter High School/<br>Principal's Donation Account                | \$ 60.00      |

It is recommended that the Board of Education accept the listed donations from Target Corporation, Educational Testing Service, Silicon Valley Community Foundation, Lifetouch National School Studios, The Way Bible Fellowship, and the Wells Fargo Community Support Campaign, and request that a letter of appreciation be sent to the donors.

### District Summary

|   |             |
|---|-------------|
| Monetary Donations – September 23, 2015 | \$ 1,346.68 |
| Donations – Fiscal Year-To-Date         | \$ 5,266.09 |

**Submitted by:** Mohammad Z. Islam

**Reviewed by and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 2.1)

**ADDENDUM TO  
MEMORANDUM OF UNDERSTANDING BETWEEN THE  
RIALTO UNIFIED SCHOOL DISTRICT  
AND SUNRISE CHURCH**

September 23, 2015

The District entered into a Memorandum of Understanding (MOU) with Sunrise Church for the shared use of the parking lot at Trapp Elementary School and the parking lot at Sunrise Church in September 2006. The MOU was extended several times since 2006. The latest renewal will expire on September 30, 2015.

This agreement is mutually beneficial to the District and Sunrise Church, therefore, the District is recommending extension of this agreement through September 30, 2020, with all items in the original agreement and any addendums thereafter to remain in effect.

It is recommended that the Board of Education accept the Addendum to the Memorandum of Understanding between the Rialto Unified School District and Sunrise Church for the shared use of the parking lot at Trapp Elementary School and the parking lot at Sunrise Church for the period October 1, 2015 through September 30, 2020, at no cost to the District.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 3.1)

**AGREEMENT WITH  
JODYE SELCO Ph.D.  
CAL POLY POMONA FOUNDATION**

September 23, 2015

The Secondary Instruction Division requests authorization from the Board of Education to enter in an agreement with Jodye Selco, Ph.D., Cal Poly Pomona Foundation, to provide staff development to our secondary science teachers and work with teachers on developing new courses and assessments to align with the Next Generation Science Standards (NGSS) during the 2015-2016 school year.

With the new standards (NGSS) being adopted by the State Board, school districts will have two years to acquaint themselves and be able to apply these standards gradually. The standards at middle schools have been drastically changed and also include science and engineering practices. In addition, there are new areas such as Cross Cutting Concepts, and Disciplinary Core Ideas that are new and secondary teachers need to be very familiar with and be able to apply them in the disciplines that they teach.

It is recommended that the Board of Education approve the agreement with Jodye Selco, Ph.D., Cal Poly Pomona Foundation, to provide staff development to our secondary science teachers and work with teachers on developing new courses and assessments to align with the Next Generation Science Standards (NGSS) during the 2015-2016 school year at a cost not to exceed \$25,000.00 to be paid from District Title II Funds.

**Submitted by:** Linda Miner

**Reviewed by:** Edward D'Souza, Ph.D.

**Reviewed by and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 4.1)

## SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS

September 23, 2015

| Quantity | Description           | Quantity | Description                      |
|----------|-----------------------|----------|----------------------------------|
| 166      | Misc. CPUs            | 25       | Teacher Chairs                   |
| 247      | Misc. Monitors        | 1        | Computer Cart                    |
| 33       | Projectors            | 5        | Metal Cabinets                   |
| 2        | Scanners              | 14       | T.V.s                            |
| 3        | Elmo Projectors       | 17       | Laptops                          |
| 2        | Box of Keyboards      | 19       | Teacher Desks                    |
| 29       | Misc. Printers        | 76       | Student Desks                    |
| 1        | Electric Stapler      | 1        | Fax Printer                      |
| 4        | Misc. Cabinets, Wood  | 5        | Interwrite Pads                  |
| 7        | Office Chairs         | 12       | Bookcase                         |
| 2        | File Cabinets, Wood   | 4        | CD/Cassette Players              |
| 32       | Student Chairs        | 63       | Misc. Tables                     |
| 3        | Metal Bookshelves     | 6        | File Cabinets, Metal             |
| 6        | T.V. w/ Rolling Carts | 22       | Black Chairs                     |
| 1        | APC Battery           | 3        | Speakers                         |
| 4        | Cameras               | 1        | Nordic Track                     |
| 1        | Power Ramp            | 1        | Foamcore Board Feeder            |
| 1        | Copier, Ricoh         | 1        | Envelope Feeder, Straightshooter |
| 18       | Metal Stools          | 1        | Custodial Cart                   |
| 6        | Rolling Cabinets      | 2        | DVRs                             |
| 2        | Texas Instruments     | 2        | DVD Players                      |

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546. \*

**Submitted by:** Daniel Distrola

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 5.1)

## **PROFESSIONAL TUTORS OF AMERICA**

September 23, 2015

The Special Education Office is requesting approval from the Board of Education to enter into a agreement with Professional Tutors of America to provide 76 hours of one-to-one instructional sessions for Student No. 52139, per the current Individual Education Plan (IEP) and settlement agreement between the Rialto Unified School District and the parent.

It is recommended that the Board of Education approve an agreement with Professional Tutors of America to provide 76 hours of one-to-one instructional sessions for Student No. 52139, at a cost not-to-exceed \$5,320.00, effective September 24, 2015 through June 30, 2016, to be paid from Special Education funds.

**Submitted by:** Julian Gutierrez  
**Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 6.1)

**BID NO. 15-16-002**  
**ADMINISTRATION GENERATOR INSTALLATION**

September 23, 2015

On August 3, 2015 and August 10, 2015, a Notice Inviting Bids for Bid No. 15-16-002 for a back-up generator system to power the entire Kazalunas Education Center which includes the District Data Center in the event of a power failure, was published in The San Bernardino Sun newspaper.

One bid was received from WCCR Construction and opened on August 24, 2015. The bid exceeded the total project budget by more than thirty percent; therefore, it is recommended that the bid be rejected and the project be de-scoped for re-bid.

It is recommended that the Board of Education reject the bid from WCCR Construction for the Rialto Administration Generator Installation project, Bid No. 15-16-002.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 7.1)

**I FACILITIES PLANNING CONSENT**



**I. FACILITIES PLANNING CONSENT ITEMS**

**NONE**

**J PERSONNEL SERVICES CONSENT**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**CHILD DEVELOPMENT**

|                  |                              |            |                 |
|------------------|------------------------------|------------|-----------------|
| Suarez, Clarissa | Child Development Apprentice | 09/22/2015 | \$9.00 per hour |
|------------------|------------------------------|------------|-----------------|

**NOON DUTY AIDE**

|                     |                         |            |                 |
|---------------------|-------------------------|------------|-----------------|
| Hamilton, Shendonna | Trapp Elementary School | 09/09/2015 | \$9.00 per hour |
|---------------------|-------------------------|------------|-----------------|

**SUBSTITUTE NOON DUTY AIDE**

|                       |                        |            |                 |
|-----------------------|------------------------|------------|-----------------|
| Ochoa Ramirez, Rachel | Boyd Elementary School | 09/09/2015 | \$9.00 per hour |
| Elizondo, Idalia      | Boyd Elementary School | 09/10/2015 | \$9.00 per hour |

**WORKABILITY**

|                   |                   |            |                 |
|-------------------|-------------------|------------|-----------------|
| Brown, Charleston | Walgreens/Rialto  | 09/12/2015 | \$7.65 per hour |
| Chacon, Steven    | Walgreens/Rialto  | 09/08/2015 | \$7.65 per hour |
| Lalla, Christian  | Walgreens/Rialto  | 09/08/2015 | \$7.65 per hour |
| Medina, Marelyn   | La Petite Academy | 09/05/2015 | \$7.65 per hour |

**WORKABILITY – Returning Students**

|                           |                      |            |                 |
|---------------------------|----------------------|------------|-----------------|
| Enkasjan, Leticia         | Coffee Nutzz         | 09/04/2015 | \$9.00 per hour |
| Fleming, Ty'vion          | Walgreens/Rialto     | 09/04/2015 | \$9.00 per hour |
| Garduno, Yesenia          | Coffee Nutzz         | 09/04/2015 | \$9.00 per hour |
| Hernandez Garcia, Anayeli | Warehouse Shoe Sales | 09/10/2015 | \$9.00 per hour |
| Herrera Martinez, Lorenzo | Warehouse Shoe Sales | 09/10/2015 | \$9.00 per hour |
| Lee, Antoine              | Fallas Stores        | 09/03/2015 | \$9.00 per hour |
| Rodriguez Alvarado, John  | Fallas Stores        | 09/04/2015 | \$9.00 per hour |
| Solano, Jasmine           | Mable's Flower       | 09/05/2015 | \$9.00 per hour |

**NON-CERTIFICATED COACHES**

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Carter High School

|                      |                              |            |            |
|----------------------|------------------------------|------------|------------|
| Middleborn, Samantha | JV Head, Girls' Volleyball   | 2015/2016  | \$2,779.00 |
| Miles, George        | Co-Frosh Assistant, Football | 09/11/2015 | \$1,424.34 |

**Submitted By:** Rhonda Kramer  
**Approved By:** Tom Haldorsen  
**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. J 1.1)

PERSONNEL REPORT NO. 1140  
 CLASSIFIED EMPLOYEES  
 September 23, 2015

**PROMOTIONS**

|                                     |   |            |            |   |
|-------------------------------------|---|------------|------------|---|
| Cortes, Paul                        | To: Instructional Technology Assistant<br>Rialto Middle School  | 09/24/2015 | To: 31-1   | \$16.67 per hour<br>(6 hours, 212 days) |
|                                     | From: Health Aide<br>Casey Elementary School                    |            | From: 25-2 | \$15.07 per hour<br>(6 hours, 203 days) |
| Sanchez, Andrew<br>(Repl. O. Davis) | To: Health Aide<br>Carter High School                           | 09/21/2015 | To: 25-3   | \$15.84 per hour<br>(7 hours, 203 days) |
|                                     | From: Lead Nutrition Service Worker<br>Morgan Elementary School |            | From: 21-4 | \$15.07 per hour<br>(4 hours, 205 days) |

**EMPLOYMENT**

|   |   |            |      |  |
|---|---|------------|------|--|
| Alba, Alma                                      | Instructional Technology Assistant<br>Jehue Middle School                 | 09/28/2015 | 31-1 | \$16.67 per hour<br>(6 hours, 212 days)  |
| Alvarez-Ovalle, Karla<br>(Repl. J. Hebert)      | Instructional Assistant II – SE<br>(RSP/SDC)<br>Boyd Elementary School    | 09/15/2015 | 26-1 | \$14.66 per hour<br>(3 hours, 203 days)  |
| Bernal, Marcella<br>(Repl. V. Escobar Makahleh) | Payroll Technician<br>Fiscal Services                                     | 09/18/2015 | 42-1 | \$21.83 per hour<br>(8 hours, 12 months) |
| Canizales, Stephanie<br>(Repl. G. Weinstein)    | Health Aide<br>Kucera Middle School                                       | 09/15/2015 | 25-1 | \$14.37 per hour<br>(7 hours, 203 days)  |
| Diaz, Alyssa                                    | Health Aide<br>Curtis Elementary School                                   | 09/21/2015 | 25-1 | \$14.37 per hour<br>(5 hours, 203 days)  |
| Hernandez, Zulema<br>(Repl. T. Lynes)           | Instructional Assistant II – SE<br>(RSP/SDC)<br>Boyd Elementary School    | 09/08/2015 | 26-1 | \$14.66 per hour<br>(3 hours, 203 days)  |
| Leyva, Jeenyffer<br>(Repl. B. Castro)           | Instructional Assistant II – SE<br>(RSP/SDC)<br>Rialto Middle School      | 08/31/2015 | 26-1 | \$14.66 per hour<br>(3 hours, 165 days)  |
| Ricker, Jeffrey<br>(Repl. M. Lopez-Rubio)       | Instructional Assistant II – SE<br>(RSP/SDC)<br>Preston Elementary School | 09/11/2015 | 26-1 | \$14.66 per hour<br>(3 hours, 203 days)  |
| Rodriguez, Stephanie<br>(Repl. D. Burns)        | Instructional Assistant II – SE<br>(RSP/SDC)<br>Milor High School         | 08/31/2015 | 26-1 | \$14.66 per hour<br>(3 hours, 203 days)  |
| Santillan, Stephanie<br>(Repl. A. Henricks)     | Instructional Assistant II – SE<br>(RSP/SDC)<br>Kucera Middle School      | 08/31/2015 | 26-1 | \$14.66 per hour<br>(3 hours, 165 days)  |

**VOLUNTARY DEMOTION AND DECREASE IN WORK YEAR**

|               |   |            |            |   |
|---------------|---|------------|------------|---|
| Keehmer, Jane | To: Instructional Technology Assistant<br>Kolb Middle School  | 09/24/2015 | To: 31-5   | \$20.22 per hour<br>(6 hours, 212 days) |
|               | From: Categorical Project Clerk<br>Fitzgerald/Kordyak Schools |            | From: 32-5 | \$20.80 per hour<br>(6 hours, 227 days) |

(Ref. J 2.1)

PERSONNEL REPORT NO. 1140  
CLASSIFIED EMPLOYEES  
September 23, 2015

**SHORT TERM ASSIGNMENT** (not to exceed 40 hours per week)

|                  |                    |                            |                       |
|------------------|--------------------|----------------------------|-----------------------|
| Clerical Support | Personnel Services | 09/24/2015 -<br>10/09/2015 | 29-1 \$15.84 per hour |
|------------------|--------------------|----------------------------|-----------------------|

**SUBSTITUTES**

|                    |             |            |                       |
|--------------------|-------------|------------|-----------------------|
| Melendrez, Cecilia | Health Aide | 09/09/2015 | 25-1 \$14.37 per hour |
|--------------------|-------------|------------|-----------------------|

**RESIGNATIONS**

|              |   |            |
|--------------|---|------------|
| Arteaga, Eva | Instructional Assistant II – SE<br>(RSP/SDC)<br>Casey Elementary School | 09/23/2015 |
|--------------|---|------------|

|                 |  |            |
|-----------------|--|------------|
| Arangua, Martha | Sp. Ed. Child Dev. Inst. Asst.<br>Morgan Elementary School | 09/08/2015 |
|-----------------|--|------------|

|              |   |            |
|--------------|---|------------|
| Borja, Moira | Fiscal Services Supervisor<br>Fiscal Services | 09/28/2015 |
|--------------|---|------------|

|                 |   |            |
|-----------------|---|------------|
| Fernandez, Tesa | Instructional Assistant II – SE<br>(RSP/SDC)<br>Simpson Elementary School | 08/31/2015 |
|-----------------|---|------------|

|                 |  |            |
|-----------------|--|------------|
| Hampton, Robert | Career Center Technician<br>Eisenhower High School | 09/23/2015 |
|-----------------|--|------------|

|                 |  |            |
|-----------------|--|------------|
| Ruiz, Christina | Instructional Assistant III – SE<br>(SED/MH)<br>Kucera Middle School | 09/04/2015 |
|-----------------|--|------------|

|                    |   |            |
|--------------------|---|------------|
| Solorzano, Jessica | Instructional Assistant II – SE<br>(SED/MH)<br>Carter High School | 09/07/2015 |
|--------------------|---|------------|

|                  |   |            |
|------------------|---|------------|
| Tomaselli, Alexa | Instructional Assistant II – SE<br>(RSP/SDC)<br>Jehue Middle School | 09/17/2015 |
|------------------|---|------------|

**RESCIND RESIGNATION**

|                 |  |            |
|-----------------|--|------------|
| Velador, Sylvia | Clerk Typist II<br>Frisbie Middle School | 07/22/2015 |
|-----------------|--|------------|

**RETIREMENT**

|                 |  |            |
|-----------------|--|------------|
| Velador, Sylvia | Clerk Typist II<br>Frisbie Middle School | 07/22/2015 |
|-----------------|--|------------|

**CERTIFICATION OF ELIGIBILITY LIST** – Grounds Maintenance Worker II

Eligible: 09/24/2015  
Expires: 03/24/2016

PERSONNEL REPORT NO. 1140  
CLASSIFIED EMPLOYEES  
September 23, 2015

**CERTIFICATION OF ELIGIBILITY LIST** – Grounds Maintenance Worker III

Eligible: 09/24/2015  
Expires: 03/24/2016

**CERTIFICATION OF ELIGIBILITY LIST** – Nutrition Services Supervisor

Eligible: 09/24/2015  
Expires: 03/24/2016

**CERTIFICATION OF ELIGIBILITY LIST** – Nutrition Services Worker I

Eligible: 09/24/2015  
Expires: 03/24/2016

**Submitted By:** Rhonda Kramer  
**Approved By:** Tom Haldorsen  
**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. J 2.3)

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**EMPLOYMENT**

|                       |                        |            |     |                        |
|-----------------------|------------------------|------------|-----|------------------------|
| Barron, Maria         | Secondary Teacher      | 09/17/2015 | I-1 | \$50,711.00 (184 days) |
| Bowman, Mary Ann      | Secondary Teacher      | 09/21/2015 | I-1 | \$50,711.00 (184 days) |
| Celaya, Irma          | Preschool Teacher      | 09/17/2015 | I-1 | \$50,711.00 (180 days) |
| Cherradi, Layla       | SDC Teacher            | 09/03/2015 | I-1 | \$50,711.00 (184 days) |
| Hampton, Robert       | PBIS/At Risk Counselor | 09/24/2015 | I-1 | \$52,089.00 (189 days) |
| Petrini, Adam         | Secondary Teacher      | 09/21/2015 | I-1 | \$52,711.00 (184 days) |
| Rocha, Karina         | Secondary Teacher      | 09/04/2015 | I-1 | \$50,711.00 (184 days) |
| Stegall Chant, Pamela | Secondary Teacher      | 09/04/2015 | I-1 | \$50,711.00 (184 days) |

**RESIGNATIONS**

|                     |   |            |
|---------------------|---|------------|
| Alvarez, Jorge      | Instructional Strategist-Technology Integration | 09/03/2015 |
| Ausdemore, Joseph   | SDC Teacher                                     | 09/16/2015 |
| Hernandez, Angelica | Secondary Teacher                               | 09/09/2015 |

**TEMPORARY ADMINISTRATIVE ASSIGNMENT** (Payment of 10 percent of her daily rate starting September 15, 2015 until further notice, for services as Assistant Principal at Rialto High School, per Board Policy 4121)

Pevoteaux, Lori

**EXTRA DUTY COMPENSATION** (Teacher at Simpson Elementary to support and implement technology utilization and parent communication by keeping School Loop current and up to date and assist parents in accessing information, September 2015 through December 2015, at the hourly rate of \$42.03, not to exceed 16 hours and to be charged to Title I)

Vasquez, Jose

**EXTRA DUTY COMPENSATION** (Teacher at Rialto High School to work with chemistry students to support them in areas of math, writing and science skills using STEM strategies to improve student achievement, September 2015 through December 2015, at the hourly rate of \$42.03, not to exceed 30 hours and to be charged to Title I)

Zaki, Naveen

**EXTRA DUTY COMPENSATION** (Teacher at Garcia Elementary to maintain school website to keep parents informed about online resources, August 2015 through December 2015, at the hourly rate of \$42.03, not to exceed 30 hours and to be charged to STEP-UP)

Genz, Debbie

**EXTRA DUTY COMPENSATION** (Teachers to provide District wide APEX support in Mathematics, English, and Social Studies, August 2015 through December 2015, at the hourly rate of \$42.03, not to exceed 80 hours per teacher and to be charged to General Fund)

Johnson, Kristina

Samuel, Kimberly

Montry, Mindy

**EXTRA DUTY COMPENSATION** (Teacher at Eisenhower High School to train tutors on AVID based instructional strategies for at risk students, September 2015 through May 2015, at the hourly rate of \$42.03, not to exceed 2 hours and to be charged to Title I)

Carreon, Leslie

**HOME AND HOSPITAL TEACHERS** (To be used during the 2015/16 school year, as needed, at the regular hourly rate of \$42.03)

Valdepena, Vanessa

**EXTRA DUTY COMPENSATION**

| <u>Special Education</u>     |                           |           |             |
|------------------------------|---------------------------|-----------|-------------|
| Seamster, Kevin              | Behavior Specialist       | 2015/2016 | \$10,429.00 |
| <u>Frisbie Middle School</u> |                           |           |             |
| Campbell, Edward             | Football                  | 2015/2016 | \$434.00    |
| Tomsic, Steven               | Volleyball                | 2015/2016 | \$434.00    |
| <u>Jehue Middle School</u>   |                           |           |             |
| Macias, Daniel               | Football                  | 2015/2016 | \$434.00    |
| Montilla, Jose               | Volleyball                | 2015/2016 | \$434.00    |
| <u>Kucera Middle School</u>  |                           |           |             |
| Malone, David                | Volleyball                | 2015/2016 | \$434.00    |
| <u>Rialto Middle School</u>  |                           |           |             |
| Douglass, Michael            | Volleyball                | 2015/2016 | \$217.00    |
| Douglass, William            | Volleyball                | 2015/2016 | \$217.00    |
| <u>Carter High School</u>    |                           |           |             |
| Hampton, Joyce               | Varsity Head, Girls' Golf | 2015/2016 | \$3,040.00  |
| Hopper, Timothy              | Frosh Head, Football      | 2015/2016 | \$3,908.00  |
| <u>Rialto High School</u>    |                           |           |             |
| McNeil, Irving               | ROTC Drill Team           | 2015/2016 | \$3,040.00  |

**Submitted By:** Aaron Rogers  
**Reviewed By:** Tom Haldorsen  
**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.



**K DISCUSSION/ACTION ITEMS**

## **AFTER SCHOOL EDUCATION AND SAFETY PROGRAM**

September 23, 2015

The Student Services Department requests approval from the Board of Education to accept the grant of \$2,645,276.58 from the California Department of Education (CDE) for the purposes of providing the After School Educational and Safety (ASES) Program to Rialto Unified School District students. The term of the grant is from July 1, 2015 - June 30, 2016. The award is made contingent upon the availability of funds and may be amended accordingly.

The primary goal of the ASES program is to improve academic outcomes for participating students. To meet this goal, the District provides a program which offers students homework help, academic enrichment in the core subjects of English/Language Arts, math, and science, and additional enrichment that includes visual, performing arts, healthy living (which includes physical fitness activities, nutrition education, strategies for resolving conflict and character education, and student leadership development.) Secondary goals include improving the health and fitness of our student participants, and providing a broad array of engaging learning opportunities.

It is recommended that the Board of Education accept a grant from the California Department of Education in the amount of \$2,645,276.58 for the purposes of providing the After School Educational and Safety (ASES) Program to Rialto Unified School District students. The term of the awarded grant is July 1, 2015 - June 30, 2016.

**Submitted by:** Angela Brantley

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 1.1)

## LINDAMOOD-BELL LEARNING PROCESSES

September 23, 2015

The Special Education Department requests approval from the Board of Education to ratify the agreement with Lindamood-Bell Learning Processes to provide one-to-one instructional sessions for multiple students per the current Individual Education Plan (IEP) for the students and the settlement agreement between Rialto Unified School District and Lindamood-Bell Learning Processes.

It is recommended that the Board of Education ratify the agreement with Lindamood-Bell Learning Processes to provide one-to-one instructional sessions for multiple students effective July 1, 2015 to December 30, 2015, at a cost not to exceed \$50,000.00, to be paid from Special Education funds.

**Submitted by:** Erika Johnson

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 2.1)

**Tentative Agreement  
Communication Workers of America Local 9588  
Rialto Unified School District  
August 26, 2015**

**ARTICLE III – UNION RIGHTS**

**Section 3 – Communication**

The Union shall have the right to post notices of Union concern on designated bulletin boards, at least one of which shall be maintained in each work location in the area frequented by unit members. A notice must be dated and must identify the person and organization responsible for its promulgation. **This space will be visible to all unit members and objects will not block its view. The designated space will only contain CWA Local 9588 information. Union notices will be placed by site secretaries of the District.**

**Section 5 – Bargaining Unit Information**

The District shall include membership application forms in the hire packet provided to new unit members. The Union and District shall share the cost for the printing and distribution of the negotiated contract. The District shall maintain a copy of the contract on their web site. In addition, the District will provide twenty (20) copies to the Union. **Each quarter the district shall provide an updated list containing each substitute teacher, his/her current address, telephone number, and email address. The Union will be provided within ten (10) work days the name of the substitute removed from site/classroom due to disciplinary reasons. Each June a list of negative evaluations received during the school year, categorized by type and site (no names), will be given to CWA.**

**Section 6 – Release Time**

The Union shall be granted release time with pay for up to ninety (90) hours per school year for Union representation, including, but not limited to contract negotiations, new substitute Orientations, Extended Cabinet, LCAP and LCFF meetings. **Paid release time, other than contract negotiations, is only approved for Monday through Friday during normal substitute teaching hours.**

**ARTICLE V – COMPLAINT PROCEDURES**

**Section 1 – Investigation**

Complaints deemed serious by the District filed against unit members shall be investigated by the District and the unit member shall be informed of this complaint. **Unit members shall be advised of their rights to Union representation.**

## **ARTICLE VI – UNIT MEMBER RIGHTS**

### **Section 1 – Physical Examination**

The District shall pay any or all fees charged by the District clinic for intradermal tests to detect Tuberculosis as required by the District. Union members who must provide x-rays, or choose to provide intradermal or survey certification clearances from personal physicians will do so at their expense. Additional expenses resulting from use of private medical facilities shall not be borne by the District. Such physical examination will be required as prescribed by the San Bernardino County Health Officer or State Law.

### **Section 2 – Removal From Substitute System**

In the event a decision is made to remove a substitute from the Substitute System, the District shall notify the employee within five (5) workdays from the date of the removal. The unit member will be provided the reason(s) for removal. The unit member has the right to write a response and meet with the Director of Certificated Human Resources. If the employee is not satisfied with the reason(s) provided, he/she may request a review of the decision by the Assistant Superintendent, Human Resources.

### **Section 3- Workplace Training**

Unit members will be paid for all District-sponsored workplace trainings authorized for Substitute teachers.

The school district shall collaborate with the union on training subjects.

### **Section 4- Health and Benefits**

- A. Qualified unit members will receive health care according to Covered California Law and the Affordable Health Care Act.**
- B. The District shall recognize and follow The Healthy Workplaces, Healthy Families Act of 2014.**

## **ARTICLE VII – GRIEVANCE PROCEDURE**

### **Section 3 – Levels of Grievance Procedure**

A. Level I: Any unit member who has a grievance may shall reduce such matter to writing within ten(10) days after the unit member has knowledge, or reasonably should have knowledge, of the event that caused the grievance and submit it to the immediate supervisor who shall meet with the unit member and/or a Union Representative, in an attempt to resolve the matter. Such meeting and a response in writing by the immediate supervisor will be made within ten (10) days after submission of the grievance into Level I.

## **ARTICLE VIII – PERSONNEL FILES**

### **Section 8- Commendations**

**Educational commendations, awards, and citations received will be entered in the employee's file.**

## **ARTICLE IX – PROTECTION AND SAFETY**

### **Section 2 – Safety Equipment**

**The District shall provide safety equipment reasonably necessary to permit ~~Union~~-unit members to perform assigned duties safely.**

### **Section 3 – Student Behavior and School Information**

**B. The District shall encourage a substitute folder for each classroom. The substitute folder shall be maintained by the teacher and the onsite administrator. The substitute folder shall include, as necessary:**

- **Emergency Lesson Plans & Information**
- **Current Bell Schedules – Regular, Minimum, Modified, Inclement Weather**
- **School Map, Discipline procedures**
- **List of Team/Buddy Teachers**
- **Current Class Roster**
- **List of elementary students exchanged during the day**
- **Seating charts**
- **List of students with special needs, interventions, RSP, Music, Cafeteria Workers , Special testing, Speech, Adaptive PE, Medications**
- **Whole class activities PE, Library, Assembly, Computer**
- **Site phone lists and phone use instructions**
- **Referral forms (low/high)**
- **Name and Role of Aides in the classroom**
- **Release process- bus, after school program, parent pick-up**

### **Section 10- Replacement or Repair of Unit Members' Personal Property**

**1. The District will set aside annually an amount sufficient for reimbursing unit members under the terms of this Article. The District may pay the cost of replacing or repairing property of a unit member such as eyeglasses, hearing aids, dentures, watches, or articles of clothing necessarily worn or carried by the unit member or vehicles, when such items are damaged in the line of duty without fault of the unit member or if such property is stolen from the unit member by robbery or theft while the unit member is in the line of duty.**

- 2. The District may reimburse a unit member for the loss, destruction, or damage by arson, burglary, or vandalism of personal property used in the schools or offices subject to paragraph 4c below.**
- 3. If the items are damaged beyond repair or stolen, the actual value of such items may be paid. The value of such items shall be determined as of the time of the damage thereto or the robbery or theft and shall include normal allowance for depreciation. Each claim by the unit member will be judged on its individual merits.**
- 4. Payments shall be based on the following:**
  - a. No payment shall be made for any item having a value of less than ten dollars (\$10.00) at the time of damage or theft, nor shall any payment be made or repairs of less than ten dollars (\$10.00). The maximum payment for any one loss shall not exceed three hundred dollars (\$300). Payment shall be subject to the availability of funds authorized by the Board of Education for this specific purpose.**
  - b. A written request for reimbursement for damage to property shall be filed by the unit member with the Senior Director, Risk Management/Benefits and Transportation within thirty (30) days of the date of loss and shall be signed by the unit member, the Immediate Supervisor and the appropriate Associate Superintendent. The District may review and/or investigate any request for reimbursement as it deems necessary before granting reimbursement.**
  - c. Reimbursement for loss, destruction, or damage by arson, burglary, or vandalism of personal property used in the schools or offices is provided only when approval for the use of personal property in the schools or offices was given before the property was brought to the school or office and when the value of the property was agreed upon in writing by the person bringing in the property, Personnel Services and the Senior Director, of Risk Management/Benefits and Transportation.**
  - d. Reimbursement for repair of vehicle damage shall be limited to payment of the deductible amount of the unit member's insurance policy not to exceed five hundred dollars (\$500) for damages resulting from malicious acts of others while a vehicle is parked or driven on or adjacent to the school or at the site of authorized District activities. Reimbursement for repair of vehicle damage for these unit member's who do not have a deductible insurance policy shall be limited to the actual cost of repair not to exceed five hundred dollars (\$500). Collision, theft of an entire vehicle, any optional equipment attached thereto, such as hubcaps, a radio or tape deck, including tapes and**

cassettes, CD players, including CD's, cellular phones, air bags, and damage to a vehicle resulting from actual theft of the vehicle are specifically excluded from this coverage.

e. When the claim involves a vehicle or theft of property, a report shall be made to the police as soon as possible and the police report number included with the claim.

f. No reimbursement shall be made for mysterious disappearance, accidental damage or any other loss suffered because of lack of personal supervision or failure to keep property in a locked area where such security is available to the owner.

g. The property shall not remain in the District over a weekend, on holidays or during vacation periods without the specific approval of the Immediate Supervisor.

h. The unit member must assign to the District the right of subrogation to the extent of any payment made by the District.

i. Recommendations for payment shall be made by the Superintendent and his/her decision will be final.

## **ARTICLE X – WAGES**

### **Section 1 – Day to Day Substitution**

Substitute teachers shall ~~receive one hundred twenty one dollars (\$121) per day~~ be paid according to Appendix A for each full day of substitute work. Preparation and conference periods constitute work time that must be used for preparation, reviewing lesson plans, and/or other professional activities.

### **Section 2 – Long Term Substitution**

Long term substitutes shall ~~receive one hundred thirty one dollars (\$131) per day~~ be paid according to Appendix A for each full day of substitution when the assignment exceeds twenty (20) days. The rate shall be retroactive to the first day of the assignment.

Long term substitution is defined as more than twenty (20) consecutive days taught in the same assignment within a given school year.

### **Section 3 – Retired California Teachers**

Teachers that have retired from any California School District and upon validated proof of such retirement shall be paid according to Appendix A.



#### **Section 4 – Specific Additional Assignments**

If a substitute is required by the site administrator to work during his/her Conference Period or periods beyond period 6, he/she shall be compensated for one additional hour at the established hourly rate.

**Occasional splitting of Students: A teacher is requested to take additional students when there is a shortage of substitute teachers and the students are split up into other classrooms. The substitute teacher will be paid an extra hour per day.**

#### **Section 5 – Work Day**

D. Substitute employees called into work an assignment by the District and who work less than 3 ½ hours will be paid half of their daily rate and if the substitute works 3 ½ hours or more they are paid for a full day. As salaries increase over time the practice of half day full day will continue.

#### **Section 6 – Duties**

The substitute shall, as part of his/her regular day, supervise students, deliver lessons, participate in professional activities, and perform other duties as directed by the Administration. ~~It is recommended that~~ Unit members shall leave a report for the regular teacher of what transpired during the day/assignment.

#### **Section 7 – Hourly Wage**

#### **Section 8 – Mileage**

### **ARTICLE XI – CONCERTED ACTIVITIES**

#### **Section 1 – Union Obligations**

It is agreed and understood that there will be no strike, work stoppage, slowdown, or any concerted action or other interference with the operations of the District by the Union or by its officers, agents, or members during the term of this agreement, including compliance with the request of other employee organizations to engage in such activity. The Union recognizes the duty and obligation of its representatives to comply with the provisions of this Agreement and to make every effort toward inducing all unit members to do so. ~~In the event of a strike, work stoppage, slowdown, concerted action, or other interference with the operations of the District by unit members who are represented by the Union, the Union agrees, in good faith, to take all necessary steps to cause those unit members to cease such action.~~

## **ARTICLE XIV – TERM OF AGREEMENT**

### **Section 1 – Duration**

This Agreement shall remain in full force and effect for a three year period of July 1, 2015 through June 30, 2018 with reopeners on salary, medical and one article selected by each party for the 2016/2017 and 2017/2018 school years. The Union agrees to present its complete initial proposal to the District no later than the first regular Board meeting in ~~February~~ March of each year.

### **Section2- Maintenance of Membership**

All employees who are members of the Union as of the effective date of this agreement, and all employees who thereafter become members of the Union shall, as a condition of employment, maintain his or her membership in good standing for the duration of the written agreement. Union members who wish to withdraw from Union membership may do so by filing a written withdrawal notice with the District and the Union within 30 days of the expiration of the agreement.

**APPENDIX A**


**Rialto Unified Substitute Teacher Pay Scale**

**Rialto Unified Substitute Teacher Pay Scale**

Day to Day Substitute Teacher: \$127

Long Term Substitute Teacher: \$137


Retired Teacher: \$140

  
Thomas M. Haldorsen, Associate Superintendent,  
Personnel Services


8/26/15  
Date

  
Aaron Rogers, Sr. Director, Personnel


8/26/15  
Date

  
Rene Bonilla, President CWA,  
Local 9588

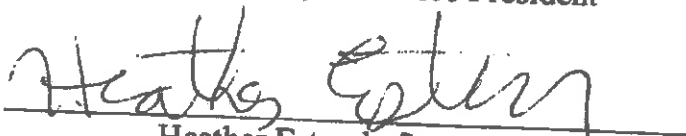
8-26-15  
Date

  
Maggie Mc Cormack, Area Vice President

8-26-15  
Date

  
Ron Fletcher, Area Vice President

8/26/2015  
Date

  
Heather Estruch, Steward

8-26-15  
Date